

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
December 14, 2021
5:00 pm via GoToMeeting**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES/NOTES
1. Council Meeting Minutes
 - November 22, 2021
- D. BUSINESS ARISING FROM THE MINUTES
- E. UNFINISHED BUSINESS
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
1. Councillor Tony Bruder – Division 1
 - ASB Minutes November 3, 2021
 2. Reeve Rick Lemire – Division 2
 3. Councillor Dave Cox– Division 3
 4. Councillor Harold Hollingshead - Division 4
 5. Councillor John MacGarva – Division 5
 - Crowsnest/Pincher Creek Landfill Association November 22, 2021
- G. ADMINISTRATION REPORTS
1. Operations
 - a) Operations Report
 - Report from Director of Operations dated December 9, 2021
 - Public Works Call Log
 - Snow Plowing Map 2021/2022
 2. Finance
 3. Planning and Development
 4. Municipal
 - a) Chief Administrative Officer Report
 - Report from CAO, dated December 9, 2021
 - b) Cancellation of December Meetings
 - Report from Administration, dated December 6, 2021
- H. CORRESPONDENCE
1. For Action
 - a) Canadian History Ehx
 - Sponsorship Request
 - Links to Other Podcasts
 - b) Invitation to participate in Cooperation Planning
 - Waterton Biosphere Reserve
 - c) AHS Welcome to South Zone Municipal Leaders
 - Virtual Conversation Invitation
 - d) Chinook Arch Regional Library System Updated Agreement – Approved
 - Agreement approved and needs signed
 - e) Pollara Strategic Insights Survey
 - National Police Federation (NPF)
 2. For Information
 - a) Regular Meeting of the Foothills Little Bow Municipal Association

- Meeting information for January 21, 2022
- b) Highway 3 Twinning Development Association Meeting Dates **Council didn't appoint a member – but assured the association there would be a representative at the meetings.*
 - Meeting dates for 2022
- c) Crowsnest/Pincher Creek Landfill Association
 - Meeting minutes of October 13, 2021
- d) Streamlining the Assessment Process for Physicians Moving to Cold Lake
 - Letter from City of Cold Lake
 - e) AlbertaSouthWest Regional Alliance
 - Minutes November 3, 2021
 - REDA Update
 - f) ORRSC Christmas Greeting
 - g) Crown Managers Partnership (CMP)
 - Save the date – March 8-11, 2022
 - h) Castle Mountain Community Association
 - CMCA Annual Membership Form
 - Membership Letter
 - i) CP Holiday Train Update
 - j) Congratulations on your Recent Election to your Municipal Council
 - Alberta Recreation and Parks Association
 - RCMP
 - Premier of Alberta
 - k) Thank you MD
 - Patton Park Society
 - l) Grants to Advance Women's Economic Security
 - m) Annual General Board of Directors Meeting Minutes
 - ORRSC Minutes

I. NEW BUSINESS

- a) Irrigation District – Cllr. Hollingshead
- b) Vehicle Policy – Cllr. Hollingshead
- c) Dirt Crew – Cllr. Hollingshead

J. CLOSED MEETING SESSION

- a) Utility, Facility and Project Manager – Cllr Hollingshead – FOIP Sec. 19
- b) MD Tender Process – Cllr Hollingshead – FOIP Sec. 19
- c) Land Access Issue – FOIP Sec. 17
- d) Land Purchase Request – FOIP Sec. 17

K. NEXT COMMITTEE DATE/NEXT COUNCIL DATE

L. ADJOURNMENT

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
NOVEMBER 22, 2021

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, November 22, 2021, at 5:00 pm, via GoToMeeting.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Public Works Superintendent Eric Blanchard and Executive Assistant Jessica McClelland.

Reeve Rick Lemire was delayed due to computer issues, Deputy Reeve Tony Bruder assumed the chair and called the meeting to order the time being 5:10 pm.

A. ADOPTION OF AGENDA

Councillor John MacGarva 21/437

Moved that the Council Agenda for November 22, 2021 be amended to include:

- New Business – ALUS (Alternative Land Use System)
- New Business – Parade of Lights
- Municipal – Joint Council with Town of Pincher Creek

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

AltaLink

John Grove with AltaLink attended the meeting at this time to meet with the new Council and give an overview of what AltaLink does. The proposed project was discussed, showing the map and schedule for anticipated construction. As the project moves forward John will keep Council updated on the progress.

John Grove left the meeting at this time, the time being 5:35 pm.

Reeve Rick Lemire was in attendance at this time and assumed the chair.

Pincher Creek RCMP

Sgt. Ryan Hodge and Cst. Val Dennis attended the meeting at the time to discuss with Council the crime statistics for the MD of Pincher Creek. Council discussed how the enhanced position with the RCMP is working, and thanked Cst. Dennis for his continued work in the community.

Sgt. Ryan Hodge and Cst. Val Dennis left the meeting at this time, the time being 5:51 pm.

C. MINUTES

1. Committee Meeting Minutes

Councillor Harold Hollingshead 21/438

Moved that the Minutes of the Committee Meeting of November 9, 2021 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor John MacGarva 21/439

Moved that the Minutes of the Council Meeting of November 9, 2021 be approved as presented.

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 November 22, 2021

Carried

3. Committee Meeting Minutes

Councillor Dave Cox

21/440

Moved that the Minutes of the Committee Meeting of November 16, 2021 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

a) Letter of Support for Pincher Creek Library for their Expansion Project

Councillor Dave Cox

21/441

Moved that Council send a letter to the Pincher Creek Library with support, in principal, of the proposed expansion project,

AND THAT Council looks forward to reviewing plans and further conversation on this initiative prior to funding being discussed.

Carried

b) i-Hunter (Inside Outside Studios) - Permission Requested to use the MD's 2020 Ownership Map

Councillor Tony Bruder

21/442

Moved that the MD enters into an agreement with i-Hunter for the 2020 version of the MD ownership map,

AND THAT i-Hunter pays the MD a lump sum of \$3,845.15 for each released version of the ownership map,

AND FURTHER THAT the next time an MD ownership map is produced, this agreement will be reviewed.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1

- a) Remembrance Day service at Twin Butte
- b) Crowsnest/Pincher Creek Landfill Association

2. Reeve Rick Lemire – Division 2

- a) Pincher Creek Emergency Services Commission
- b) Parade of Lights

3. Councillor Dave Cox – Division 3

- a) SouthWest Alliance (Y2Y)
- b) Pincher Creek Foundation

4. Councillor Harold Hollingshead - Division 4

- a) Pincher Creek Emergency Services Commission
- b) Heritage Acres
- c) Pincher Creek Foundation

5. Councillor John MacGarva – Division 5

- a) Crowsnest/Pincher Creek Landfill Association

Councillor Harold Hollingshead

21/443

Moved to accept the Committee Reports and information.

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 November 22, 2021

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Call Log

Councillor John MacGarva 21/444

Moved that Council receive the Operations report, which includes the call log, for the period November 10, 2021 to November 22, 2021 as information.

Carried

2. Finance

a) 2022 Revised Budget

Councillor Dave Cox 21/445

Moved that Council rescind resolution 21/393 and approve the amended budget as presented.

Carried

b) Eco Station – Reserve Adjustment

Councillor Harold Hollingshead 21/446

Moved that Council allocate \$224,000 into the Water and Wastewater Reserve (6-12-0-758-6740);

AND THAT Council fund current year expenditures for the Eco Station through the Water and Wastewater Reserve.

Carried

c) 2021 Cabin Hill Funding Change

Councillor Dave Cox 21/447

Moved that Council adjust the 2021 funding for the Cabin Hill capital project, from MSI to the Road Reserve (6-12-0-757-6740).

Carried

3. Development and Community Services

a) Agricultural Environmental Services Monthly Report

Councillor Tony Bruder 21/448

Moved that the Environmental Services Monthly Report for November and December 2021 be received as information.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor John MacGarva 21/449

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 November 22, 2021

Moved that Council receive for information, the Chief Administrative Officer's report for the period of November 10, 2021 to November 22, 2021.

Carried

b) C-SAFE-002 Corporate Health and Safety

Councillor John MacGarva 21/450

Moved that Council approve policy C-Safe-002 Corporate Health and Safety.

Carried

c) Joint Council

Due to another meeting, the virtual Joint Council meeting with the Town of Pincher Creek will be suggested to be rescheduled to December 9, 2021 at 6-8 pm.

H. CORRESPONDENCE

1. For Action

a) Patton Park Society Partnership Request

Councillor John MacGarva 21/451

Moved that Council approve the request for partnership from the Patton Park Society in their efforts to create a pathway,

AND THAT Council approve the \$9000, being one third contribution towards the project, with the funds coming from Public Reserve Trust 6-12-0-690-6690.

Carried

b) Alberta Provincial Police Service Transition Study Engagement Sessions

Council was made aware of upcoming virtual Alberta Provincial Police Service Transition Study Engagement Sessions.

c) Pincher Creek and District Food Center

Council requested administration post the Pincher Creek and District Food Center information on social media.

d) Designing Healthy Communities Together

Councillor Tony Bruder 21/452

Moved that administration respond to Alberta Health Services on their request for participation for future opportunities for collaboration on designing healthy communities together.

Carried

2. For Information

Councillor Dave Cox 21/453

Moved that the following be received as information:

a) Congratulations to Elected Officials

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 November 22, 2021

- Letter from Alberta Municipal Affairs
- Letter from Library Association of Alberta
- Card from Chinook Sexual Assault Center
- FORTIS Alberta
- b) Request for RMA Virtual Convention
 - Letter from County of Vermilion River
- c) Response Letter to MD Concerns with RCMP Retroactive Pay
 - Letter from Alberta Justice and Solicitor General
- d) Welcome to Chinook Arch
 - Letter from Chinook Arch Library Board
- e) Customer Service Reception Invitation
 - Invitation from FORTIS Alberta
- f) Alberta SouthWest Regional Alliance
 - Notes from Board September 1, 2021
 - Minutes of Board of Directors Meeting August 4, 2021

Carried

I. NEW BUSINESS

a) Parade of Lights

Councillor Harold Hollingshead 21/454

Moved that Council be authorized to attend the 2021 Parade of Lights.

Carried

b) ALUS (Alternative Land Use Services)

Councillor Tony Bruder declared a potential conflict of interest and recused himself from the ALUS discussion.

Councillor Harold Hollingshead 21/455

Moved the Council authorize the submission by the municipality of an application for 3 years of funding (2022 – 2025) to Alberta Environment & Parks' Watershed Resiliency & Restoration Program (WRRP) prior to the application deadline of November 30th, 2021.

Carried

Council requested Kelly Cooley attend a future meeting to further discuss the ALUS program.

c) Mediation Team – Pincher Creek Emergency Services

Councillor John MacGarva 21/456

Moved that Reeve Rick Lemire and Councillor Harold Hollingshead be appointed to the re-established mediation team for the Pincher Creek Emergency Services Commission.

Carried

J. CLOSED SESSION

K. ADJOURNMENT

Councillor Dave Cox 21/457

Moved that Council adjourn the meeting, the time being 8:22 pm.

Carried

Minutes
Regular Council Meeting
Municipal District of Pincher Creek No. 9
November 22, 2021

REEVE

|

CHIEF ADMINISTRATIVE OFFICER

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
November 3, 2021 – via GoToMeeting

Present: Chair Frank Welsch, Councillor Harold Hollingshead, Councillor Tony Bruder and Councillor Dave Cox, as well as Members Anna Welsch, and Martin Puch

Also Present: Director of Development and Community Services Roland Milligan, Agricultural Fieldman Shane Poulson, and Executive Assistant Jessica McClelland.

Absent: Member David Robbins

Roland Milligan opened the meeting at 1:41 pm.

WELCOME NEW ASB MEMBER

Roland Milligan introduced the new Councillors sitting on the board and went around the table for introductions of other members and staff.

A. ELECTION 2021 ASB CHAIR

Roland Milligan opened the floor for nominations for the 2021 ASB Chairperson.

Martin Puch nominated Frank Welsch. Frank Welsch agreed to let his name stand for chairperson for the ASB. Roland Milligan asked for other nominations a further two times. With no other nominations, Frank Welsch was declared Chairperson for the ASB for 2021 and assumed the role.

B. ELECTION 2021 ASB VICE CHAIR

Frank Welsch opened the floor for nominations for the 2021 ASB Vice-Chairperson. Anna Welsch nominated Martin Puch. Martin Puch agreed to let his name stand for vice-chairperson for the ASB. Frank Welsch asked for other nominations a further two times. With no other nominations, Martin Puch was declared vice-chairperson for the ASB for 2021.

C. ADOPTION OF AGENDA

Councillor Harold Hollingshead

21/057

Moved that agenda for November 3, 2021 be approved as presented.

Carried

D. DELEGATION

E. MINUTES

Martin Puch 21/058

Moved that the minutes of October 7, 2021 be approved as presented.

Carried

F. BUSINESS ARISING FROM THE MINUTES

G. UNFINISHED BUSINESS

H. 2021 AES DEPARTMENT REPORT

Anna Welsch 21/059

Moved to accept the departmental report from the Agricultural Fieldman for October and November 2021.

Carried

I. CORRESPONDENCE

1. For Action

2. For Information

Martin Puch 21/060

Moved that the following be received as information:

- a) AgForward series – 1,2,3
- b) EFP Fall Training
- c) AAA In Service Training
- d) STOPDED survey report
- e) MD of Fairview letter (0504-001.pdf) *will be brought back to December meeting
- f) 2021 Regional Conference Timeline

Carried

H. NEW BUSINESS

I. CLOSED SESSION

J. NEXT MEETING

December 1, 2021

ASB Members requested that discussion on Deadstock bins, weed problems along creeks and the MD of Fairview letter be brought forward to December meeting.

K. ADJOURNMENT

Anna Welsch

21/061

Moved to adjourn the meeting, the time being 3:08 pm.

Carried

ASB Chairperson

ASB Secretary

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
November 22, 2021**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 2:45 am
Monday November 22, 2021 at the Cowley Community Hall.

Present: John MacGarva, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Mark Barber, Town of Pincher Creek
Dave Slingerland, Village of Cowley
Dean Bennett, Landfill Manager
Jean Waldner, Landfill Office Supervisor

AGENDA

John MacGarva

Moved the agenda be adopted as presented. Carried. 11.22.21-1968

MINUTES

Doreen Glavin

Moved the minutes of October 13, 2021 be adopted as circulated. Carried. 11.22.21-1969

MANAGER’S REPORT

No Management Report today because of the Budget Presentation.

FINANCIAL REPORT

The Landfill Manager and Office Supervisor went through the 2021 proposed financial budget in detail answering questions as we went along. Changes discussed will be emailed to the Directors in the next few days for review.

Mark Barber

Moved the 2021 proposed financial budget will be reviewed with changes by the Directors
And will be brought back for approval next meeting. Carried. 11.22.21-1970

CLOSED IN CAMERA SESSION REQUESTED BY THE LANDFILL MANAGER

Dave Filipuzzi moved the session go in camera at 4:14 pm Carried. 11.22.21-1971

John MacGarva moved the session come out of camera at 4:27 pm Carried. 11.22.21-1972

Mark Barber

Moved the update on the land acquisition be accepted as information Carried. 11.22.21-1973

DONATION REQUEST FROM THE COMMUNITY FITNESS CONNECTION CENTRE

A donation request from the Community Fitness Connection Centre for funding for operational costs to keep the facility open to the public.

Doreen Glavin

Moved that \$250.00 be donated to The Community Fitness Connection Centre.

Carried. 11.22.21-1974

DONATION REQUEST FROM THE FAMILY (WOMEN'S)RESOURCE AND CRISIS CENTRE

A donation request from The Family (Women's) Resource and Crisis Centre for their annual Children's Clothing Fest.

Dave Filipuzzi

Moved a donation of \$500.00 be given to the Centre for their Children's Clothing Fest.

Carried. 11.22.21-1975

DONATION REQUEST FROM THE LIVINGSTONE SCHOOL SPORTS BOOSTER CLUB

A donation request from the Livingstone School Sports Booster Club to support their Athletics program.

Dave Filipuzzi

Moved that \$1000.00 be donated to The Livingstone School Sports Booster Club.

Carried. 11.22.21-1976

DONATION REQUEST FROM THE LIVINGSTONE SCHOOL NUTRITION PROGRAM

A donation request from the Livingstone School Nutrition Program to support their program to provide their Students with nutritional snacks.

Doreen Glavin / Dave Filipuzzi

Moved with agreement to the amended motion to donate \$700.00 for the Livingstone School Nutrition Program.

Carried. 11.22.21-1977

SCHOLARSHIP REQUEST FROM AYLA ROSE CCHS HIGH SCHOOL

A Donation request from Ayla Rose from the CCHS High School to help her obtain a degree in Psychology from the University of Lethbridge.

Mark Barber

Moved that Ayla Rose of Bellevue AB receive the \$1000.00 scholarship upon receipt of her 1st semester marks.

Carried. 11.22.21-1978

SCHOLARSHIP REQUEST FROM KENNEDY BLAKEY LIVINGSTONE HIGH SCHOOL

A Donation request from Kennedy Blakey from Livingstone High School to help him obtain a degree in Chemical Laboratory Technology Diploma from SAIT.

Dave Filipuzzi

Moved that Kennedy Blakey of Lundbreck, AB receive the \$1000.00 scholarship upon receipt of his 1st semester marks. Carried. 11.22.21-1979

SCHOLARSHIP REQUEST FROM HAILEY YONER FROM CCHS HIGH SCHOOL

A Donation request from Hailey Yoner from CCHS High School to help her obtain a degree in Education from the University of Lethbridge.

Doreen Glavin

Moved that Hailey Yoner of the Crowsnest Pass AB receive the \$1000.00 scholarship upon receipt of his 1st semester marks. Carried. 11.22.21-1980

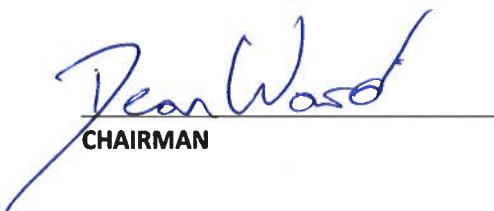
NEXT MEETING DATES

December 15, 2021

ADJOURNMENT

Dave Filipuzzi

Moved the meeting adjourn at 4:40 pm Carried. 11.22.21-1981


CHAIRMAN


ADMINISTRATION



M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

G1a

Current Public Works Activity

- Road Maintenance – Roads are being graded in all Divisions. Public Works has Six (6) graders out on the roads doing maintenance.
- Mulching operation on going with our new excavator. Several Location have been completed throughout the MD.
- Grader training for operator 2 started November 22, 2021 and will be going on for a few months or until operators are fully signed off by trainer.
- Measuring gravel stockpile in gravel pit with the newly purchase drone for the end of the year inventory is still on going.
- Temporary snow fence installation is now completed. Repair on temporary snow fence ongoing after the wind storm we had end of November.
- Recovery in progress for the bridge File culverts at Screw Driver creek with Mammoet's crane. Culvert rolled away into the coulee due the the high wind.
- Permanent snow fence installation and repair in progress.
- Emergency culvert installation took place on Cyr hill due to the culvert failure.
- 100% of fleet ready for snow.
- Signs and reflector have been installed along the new section of the Bruder Hill.
- Sign repairs/Installation at few random location throughout the MD.
- Working on call log items daily.

Capital Projects Update - Bridges

- **Bridge File 75009 – Wild Cat Ranch**
 - Tender awarded to NL Smith and Sons at **\$257,977.50 (Budget \$580,000)**
2nd East Butte Contracting Ltd
3rd Don Boyce Contracting Ltd
 - Construction set for July – Sept 15
 - At a meeting on September 2, 2021 the Contractor achieved substantial completion. The only deficiency is seeding the disturbed areas which will be completed in October.
 - The contractor has been notified to repair a segment of silt fence.
 - The adjacent landowner spread manure on the disturbed areas prior to the contractor getting the seeding completed.
 - The contractor repaired the silt fence and will seed the site in the spring.
- **Bridge File 75377 – Local Road over Screwdriver Creek**
 - Tender awarded Ossa Terra Ltd at **\$266,704.29 (Budget \$370,000.00)**
2nd Don Boyce Contracting Ltd
3rd East Butte Contracting Ltd

- Construction set for Aug 15 – Sept 01 (fish window) Access to private land adjacent to the bridge has been negotiated.
- A start-up meeting was held on August 9 to review roles and responsibilities, safety, eco and traffic plans.
- Following an inspection that identified a Barn Swallow nest inside the bridge culvert, the dates in the approved Code of Practice were changed by a month to allow any swallow chicks to fledge prior to work on the structure, assuming the creek remains dry and non-fish bearing.
- Approval to work in the stream has been received to conclude prior to October 31, 2021. Fledging of the nest will be confirmed prior to construction.
- The contractor has ordered the pipe and is scheduled to start construction October 4th.
- At a meeting October 5th the contractors Traffic Accommodation Strategy was reviewed. The contractor is looking to start this week and be complete by November 5.
- Ossa Terra was found in default and the contract was terminated on October 29th.
- Project has now been referred to Legal for next steps. Project has gone back to Council and is deferred til Aug. of 2022. Project will be retendered in Spring 22.

- **Bridge File 74119 – Pony Truss Bridge**

- Tender awarded JA Building Systems at **\$163,107.50 (Budget \$170,500.00)**
 - 2nd Nitro Construction
 - 3rd Volker Stevin
- The bridge was closed July 23 and construction started on July 26th with a site safety meeting The installation of the decking is significantly completed. The contractor is waiting for backordered parts to complete the bridge.
- The contractor is projecting completion around August 23rd.
- The bridge has been returned to service with the bridge components completed. The contractor has indicated they expect the deficiencies to be corrected the week of November 1. Final Inspection was Nov 17.

- **Bridge File 2224 – Lank Bridge**

- Tender awarded – JA Building Systems at **\$258,604.25 (Budget \$198,000.00)**
 - 2nd Nitro Construction
 - 3rd Volker Stevin

Additional funds req'd & approved by Council on Apr 13, 2021
Apr 13 Council approved additional funds for BF2224 to meet the low bid required for work to be completed.

- Construction was set for completion by September 31 for both projects until the contractor's supplier was unable to supply wood for the project. Once the contractor has a supplier lined up a new construction date will be determined. Wood has been secured for the project to continue as initially tendered
- The contractor mobilized to the site August 31, 2021, installed signage and have removed the decking to expose the sub-decking. Subdeck that requires replacement has been identified.

- The sub-deck and strip-deck have been replaced and the contractor is working on the wheel guards, lattice work and guardrail
- final inspection on the project is tentatively scheduled for October 7.
- A October 21st inspection of deficiencies noted at the Oct 7 inspection noted seeding of disturbed areas and road profile necessary for drainage to be outstanding. The contractor has indicated they expect the deficiencies to be corrected the week of November 1.

Final Inspection was Nov 17.

- **Bridge File 75265 – Local Road over Heath Creek**

- Tender awarded for engineering in 2021
Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**
- Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
- the contractor has indicated that work is underway.
- Construction set to commence in 2022
- The preliminary design report draft is completed and will be used for the AT STIP – BIM Grant application.
- Roseke Engineering has been instructed to complete the bridge design detail as well as provide engineering and construction estimates for an adjacent stream bank protection work.
- Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
- The STIP-LRB grant application for this project has been submitted.

- **Bridge File 7743 – Local Road over Gladstone Creek**

- Tender awarded for engineering in 2021
Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**
- Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
- the contractor has indicated that work is underway.
- Construction set to commence in 2022
- The preliminary design report is awaiting results from the coring process prior to completion.
- Coring has been scheduled following changes to Alberta Transportation changes to inspector ratings.
- Coring has been completed with favourable results.
- A tender package is due to be completed by the end of November for Budgeting and allocation of Gas Tax Funds. AT has confirmed this bridge is not eligible for STIP-LRB funding given its current condition rating.
- Preliminary report & design review received December 6.

- **Bridge File 2488 – Fisher Bridge**

- Engineering to be completed in 2021 due to change in rating since first inspected
- Construction/replacement/removal options to be presented to Council for action in 2022
- After April 27th meeting with Council additional options have been sought and we are currently sourcing material, engineering and build cost options for Council. Recycling a

longer used bridge from Alberta Transportation has been ruled out. A forestry style bridge with 50 + years of life expectancy could be installed for an estimated \$600,000 – 900,000.00 med range, with a high range of \$1.24M.

- Proposals for a longer term, lower cost option are being received on Friday June 4, 2021.

- ISL Engineering has been retained to do design engineering for the project. A project start-up meeting was held on June 18, 2021 and the Geo-Technical work has been completed.

- Preliminary design has progressed including contact with companies that fabricate this type of bridge structure.

- The geotechnical investigation and evaluation have been completed and design work has commenced.

- a significant segment of concrete has fallen from the north abutment into the river.

- The preliminary report is due to be completed for October 31 and the AT Grant application completed by November 12th. The preliminary report has been received and comments sent back to ISL for consideration.

- The STIP-LRB grant application for this project has been submitted.

Roads

• **Lundbreck – 1st, 2nd, & 3rd Street – Construction Summer 2021**

-Design was completed and approved April 29, 2021

- Tender for construction in 2021 has been awarded to Silver Ridge construction LTD at \$452,954.76 + ISL Engineering at \$23,750.00 for a total of \$476,704.76 (Budget \$605,000.00)

- Silver Ridge Construction started work July 5, 2021. Completion Notification was received July 30th 2021. Inspection was completed August 10, 2021 and Punch list was created and submitted to the contractor for remediation..

- Meeting held on site with Engineers and Contractor on August 25th following flooding at the east end of Second Street. Remediation work was outline to resolve the drainage and aesthetic issue.

-Final progress payment and release of hold back signed and approved November 12, 2021

• **Bruder Hill - Construction Summer 2021**

- Wood Engineering provided Final design April 29, 2021.

- Pre Tender meeting has been held on site Thursday May 27, 2021

- Tender opening has been completed June 7, 2021. Lowest qualifying Tender is Dennis Dirtworks LTD at \$427,617.60

- Council approved recommendation to increase budget to \$530,000 June 22, 2021

- Award Letter has been sent to Dennis Dirtworks Ltd June 23, 2021

- Mobilization to site and work started July 15, 2021

- Earthwork was completed and inspected September 15, 2021. Erosion control and seeding has been completed October 08, 2021.

- Substantial completion inspection was completed with the MD and Wood engineering on September 30, 2021.

- MD internal force has installed one cattle guard, one culvert, and a temporary fence to protect the newly seeded area. Permanent to be installed by MD force.

- Legal survey and As-built Drawing has been completed Nov 12, 2021.

- **Gladstone Road – Construction Summer 2021 (September 13– September 24, 2021)**
 - The proposed road construction on the road is to happen in the summer of 2021. Drainage improvement on east ditch. Road surface to be ripped, material will be windrow to the side, Rock picker to remove rock from windrow, lay material back, compact with grid and smooth drum, Re-gravel and apply MG 30 as a stabilizer.
 - Work scheduled to start September 13, 2021 and to be completed September 24, 2021.
 - Road Surface re-habilitation has been completed September 22, 2021. Re-gravel and installation of MG30 Soil stabilizer has been completed September 28, 2021
 - Notification has been posted on social media and MD Website

- **Cabin Hill Road - Engineering only for 2021**
 - Wood Engineering to design the Local Road - Design option have been reviewed.
 - I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
 - Detailed design and C-estimate has been received June 23rd 2021.
 - Preliminary design drawing have been reviewed and accepted September 27, 2021
 - **Council approved a motion to move the construction to 2023.**

- **Hucik Hill Road – Construction Summer of 2021 (July 18th – July 26th, 2021)**
 - The work is located at Range Road 1-4 and would be to excavate, add a French drain, Ditch grading and stabilize the slope on the east side of the road. Though Country Excavation (Don Boyce) has been hired to assist with the work and equipment combine with the MD Equipment.
 - Work has been completed July 18, 2021 to July 26, 2021 by Don Boyce Contracting and the MD crew.
 - Notification has been posted on social media and MD Website

Large Capital and other Water Projects

- **Lundbreck Lagoon Aerated System**
 - Tender awarded – Riteline Electric at **\$38,229.81 (Project Budget \$195,000.00)**
 - 2nd Nitro Construction
 - 3rd Tregenna Investments
 - **Construction complete** – Commissioning was May 27th. - **Operational**
Total project cost was **\$102,000.00**

- **ECO Station**
 - IMDP Meeting on Friday Aug 27th . IMDP Committee passed a resolution stating they have no concerns with this development.
 - continued work with AEP for approval process and issuing of Development Permit
 - construction set to commence in November. Needs to begin after the standpipe at our sand shed is completed.

- September 17, 2021, project information sent to Alberta Health Services for comment.
- September 22, 2021, letters requesting consent to vary the *Subdivision and Development Regulation's* 300m setback requirement from a Storage Site were sent via registered mail to all landowners within the 300m radius of the site. Many have been returned with positive endorsement of this project and agreement to the waiver.
- AEP information circulation process completed.

Submission by MDPC to AEP on Dec 08. Construction in Spring 2022

- **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.
- 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
- 2. Porter Tanner Associates Inc.
- 3. McNally Contractors (2011) Ltd.
- 4. Jenex Contracting Ltd.
- 5. Whissell Contracting Ltd.

- Mobilization was week of Aug. 17th. Site prep and grubbing to commence week of Aug. 23 and construction week of Aug. 30
- directional drilling has begun.
- bi-weekly updates are being supplied by the contractor and posted by the MD
- Last update was Oct 26th. BYZ is locating a site office to the site week of Nov. 8
- Next update is scheduled for Nov. 5th. Work is proceeding well and according to Schedule. Resident interaction with BYZ, MPE and MD has been very supportive thus far is very much appreciated by all involved.

- **Beaver Mines Waste Facility/System**

- Tender packages are ready for the Waste Facility/System.
- Waste System will not started be until 2022 at the earliest to allow for the AEP Approval Process to run its course.
- AB Appeals Board Hearing/Mediation is slated to begin Dec 15-17, 2021

- **Beaver Mines Forcemain & Lift Station**

- The tender packages are ready
- Construction start date is being reviewed and may possibly fall under the scope of the Appeal. This is being reviewed by all parties as well as the Appeals Board.

25 June, 2021 - Draft Approval returned to AEP with signed LOU (Letter of Understanding) which is the legal document that binds us to the conditions of the approval.

13 July, 2021 – Updated Project Forecast presented to Council. Project currently stands at 380k over previous due to protracted AEP Approval, design changes to further address SOC's, legal and commodity cost increases. (3.6% increase in the budget).

21 July, 2021 – Tender closed for Distribution and Collection portion of the project and was awarded to BYZ. As of this report they have already mobilized to site and will commence site

prep and surface work – ground breaking will await a decision of the Appeals Board to ensure we are in compliance with the Appeal Process.

24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. This approach by the Appellants was very much appreciated by the MD.

Our first pre-meeting with the Board was Dec 8th, 2021

Our first Mediated Meeting with the Board and the Appellants is Dec 15th, 2021. (Calgary)

- **Lead Management Plan - Lundbreck**

- Samples were taken in late July and August and are away for testing. This program will continue for many years under this program and anyone wanting to volunteer may do so at any time, but samples will only be taken under certain conditions.

- **Dam Study**

- RFP for Dam Safety Review Closed at 1400, April 20, 2021
- The MD received seven (7) proposals prior to the deadline. We will be putting a three member Project Evaluation Board together to review the proposals. Panel has made their selection and are beginning the work.
- Tender awarded to SNC Lavalin inc. at **\$54,027 (Budget \$90,000)**
 - 2nd WSP Canada Inc.
 - 3rd Golder Associates Ltd
- Start-up Meeting with SNC was June 11^h.

Site visit and inspection of all 5 PRFA dams on Monday June 14.

Two engineers with SNC-Lavalin Inc., Dam Safety Operation and Infrastructure officer from AEP, MD's Agriculture Fieldman, Safety Coordinator and myself.

Will be bringing final report to Council when received in September/October for direction on the future of the dams and budget considerations for 2022.

September 13, 2021 – DRAFT Dam Safety Review report received from SNC Lavalin. Review of the report is underway.

- **Standpipes (Cowley, PC and new site in BM)**

- MPE hired to provide engineered drawings and cost estimates for presentation to Council on July 13th.
- Council approved both new sites to be completed in 2021.

Construction still slated for November/December with the unit arriving in late November for installation and hook up. Commissioning in November. **Please note PC Standpipe is now going to be located at the MD's Sand Shed Site off Pronghorn.**

- land purchase with BM Standpipe has been completed and the Development Permit and subdivision are in progress.

Survey is completed for both sites.

Drilling for water lines will follow for the site to be ready in late October, early November. The company building the buildings for us has run into some supply issues but is confident we will have them in late November or first week of Dec. at the latest.

A few additional reports are required for the site in town to satisfy their development permit. These are being worked on by both MPE and our Development Officer. **PC Standpipe Permits are now secured.**

Loop Road construction and culverts are completed in BM. And have begun in PC

Water is completed in BM and we are still working with Fortis for electricity install. Pilings are in and concrete will be poured next week. Buildings are to arrive Dec 21 for hookup.

Cowley interface upgrade to coincide with the installation of our two new units in October.

Recommendation:

That the Operations report for the period Nov 22, 2021 to Dec 14, 2021 is received as information.

Prepared by: Eric/Roland/Troy 

Date: Dec. 08 2021

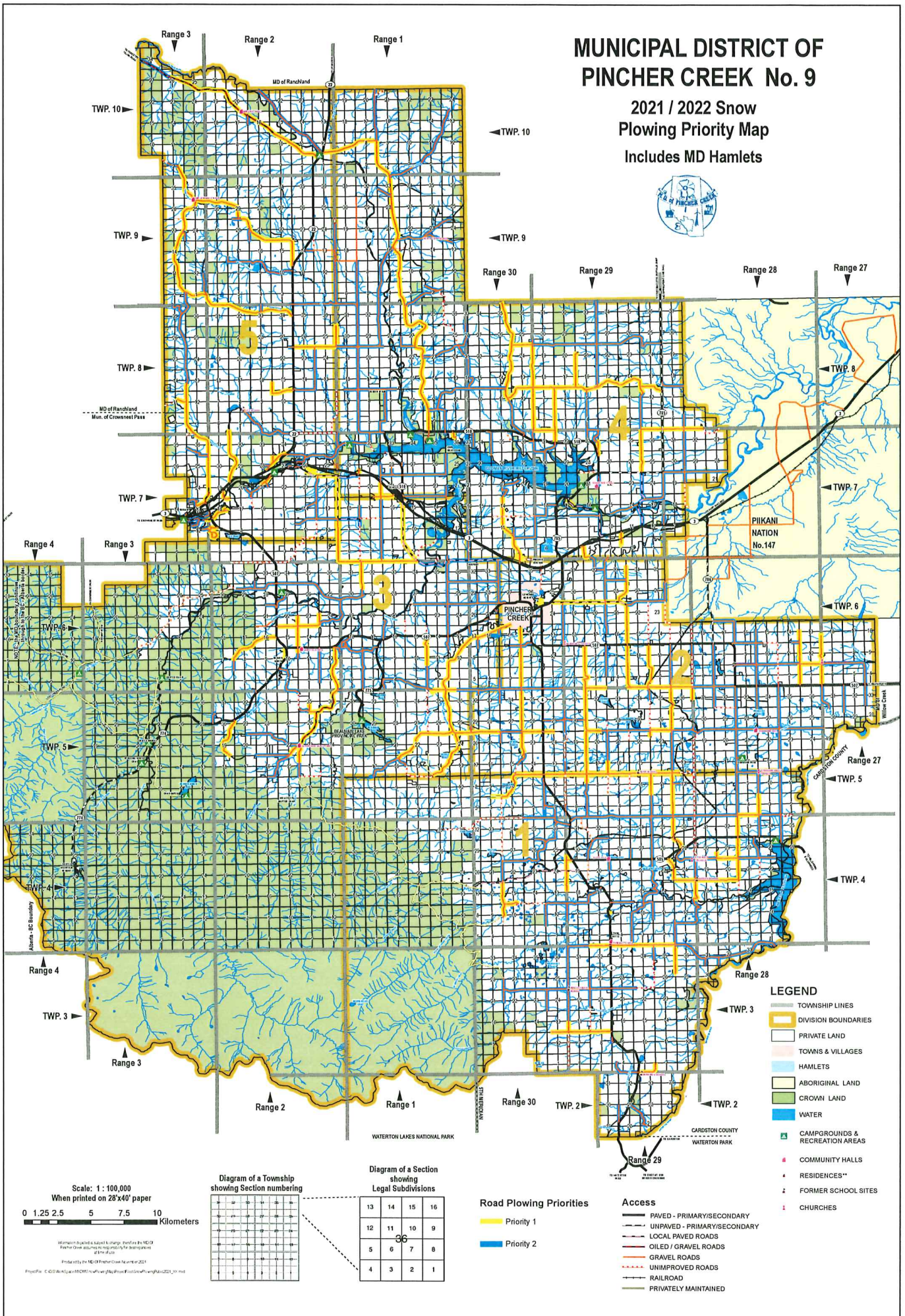
Submitted to: Council

Date: Dec. 14, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3004	Division 4	WC Ranches	by Glider Strip	To put in another approach & possible culvert	Jonathan	-	March 31, 2021	will be completed when available, not a priority	-
3138	Division 1	SW4 T4 R29 W4	#29326 TWP4-6	Re wanting to clean ditch for drainage to direct water from his property to drain into the culvert	Jonathan	-	August 30, 2021	Meet with him, might have to wait till spring 2022	-
3178	Division 2	SE25 T5 R30 W4	-	Requested Grader to level his field after fence has been removed.	Eric/John	Defered tp 2022	September 20, 2021	Jon has talk to Mick B at the end of October and the work would be schedule in the spring of 2021	-
3221	Division 4	-	-	Rd north past M&H Feedlot im bad shape /re culvert promised	Eric/John	-	November 2, 2021	Road has been graded. Culvert would be extended Spring 2021. Jon talk to him November 05, 2021	-
3225	Division 3	-	-	Jackson Creek New Culvert Big heavy sign is down	John	Completed	November 3, 2021	Jon Couldn't find the sign or location, would talk to Counselor McGarva to get location.	November 19, 2021
3235	Division 1	SE15 T4 R29 W4	-	Concern about snow fence being miss. Concern about ditching south of St-Henry's church. Asking about deleneator or something to increase visibility along new section of road by his house. Cattle at large sign also requested at top of the hill.	Eric/Jon	Completed	November 3, 2021	Snow fence has been installed, one was left out where house is being build. Ditching at St- Henry was authorized by PW superintendent and now completed. PW will look at options to increase shoulder visibility and signs would be installed when snow fence is completed.	December 1, 2021
3227	Division 3	NE18 T6 R1 W5	#1502 Hwy 507	RQ driveway grading (Free one)	Glen	Completed	Noveber 15,2021	Glen advised, would be done Nov 19, 2021	November 18, 2021
3228	Division 4	NE20 T8 R29 W4	#8320 RR29-4	Dead End sign knocked down in summer by mowers needs fixing Also has requested RR29-4 be maintained	John/Don	-	November 15 & 17	Road has been maitained, Sign to be completed	-
3229	Division 3	NE35 T5 R2 W5	#5517 RR2-1B	RQ Driveway to be graded	Glen	Completed	November 22, 2021	-	November 22, 2021
3230	Division 4	-	-	NE13 T9 R1 W5 Fullerton #1017 TWP 9-3A NE10 T8 R1 W5 Maufort Snow fences need repair/rebuilt	Eric	-	November 23, 2021	First call have been submitted. Will be complete Dec 13-17 if weather permit.	-
3231	Division 1	SE30 T3 R28 W4	#3432 RR28-5A	MD road needs a grade from Waterton River/Colony/Twin Butte	Brian	Completed	November 25, 2021	-	December 6, 2021
3232	Division 2	NW2 T6 R30 W4	#6017	Would like driveway graded	Shawn	Completed	November 29, 2021	-	November 30, 2021
3233	Division 1	SE27 T5 R30 W4	#2012 RR30-1	Permanent snow fence is in bad condition due to the wind	Eric	-	November 29, 2021	On the list to be completed. Lots to be rebuilt. First call has been submitted	-
3234	Division 3	-	-	Reported culverts that were dropped at Screw Driver Creek have blown through the fence	John	Completed	December 1, 2021	Culverts picked up	December 6, 2021
3235	Division 5	-	-	Reported a tree blown down on Connnelly Road TWP 8	John	Completed	December 2, 2021	-	December 3, 2021
3236	Castle Mtn	-	-	Would like to have a grader tghere	John	Completed	December 2, 2021	-	December 3, 2021
3237	Division 4	SW28 T8 R1 W4	#810 RR1-3	Two corner signs blown down botton of Paridaen Hill RR8-4	Eric/Don	-	December 2, 2021	Added to the sign list.	-
3238	Lundbreck	463 Paton Ave	-	Cage around fire hydraunt on the corner of their property which is a concern in the winter with snow removal pile up	John	Completed	December 6, 2021	Talk to Randy, the cage was deemed necessarie to protect the hydrant and should stay there. We wil try to rotate the cage in the spring	December 9, 2021
3239	Division 4	NE26 T7 R29 W4	#7422 RR29-1	Ask to have driveway graded - saw the operators there but they were in training	Tony T	-	December 6, 2021	Property under the name of Beverly Woods	December 9, 2021
3240	Beaver Mines	510 - 2 Ave	-	On behalf of Beaver Mines Assoc. asking why plow only goes oneway on 7th Street Also a reminder for the plow to lift the blade at driveways	John	-	December 6, 2021	Jon called and left a message.	-
3241	-	-	-	HWY 505 RR28-4	Volker	Completed	December 7, 2021	Volker has put the sign back up	December 7, 2021
3242	Division 4	SE1 T8 R29 W4	-	Permanent snow fence needs repair	Eric	-	December 7, 2021	Will be added to the fence reapiir list	-
				Indicates Completed					
				Indicates Defered to Spring					
				indicates On the To Do List					

MUNICIPAL DISTRICT OF PINCHER CREEK No. 9

2021 / 2022 Snow
Plowing Priority Map
Includes MD Hamlets



LEGEND

- TOWNSHIP LINES
- DIVISION BOUNDARIES
- PRIVATE LAND
- TOWNS & VILLAGES
- HAMLETS
- ABORIGINAL LAND
- CROWN LAND
- WATER
- CAMPGROUNDS & RECREATION AREAS
- COMMUNITY HALLS
- RESIDENCES**
- FORMER SCHOOL SITES
- CHURCHES

Road Plowing Priorities

- Priority 1
- Priority 2

Access

- PAVED - PRIMARY/SECONDARY
- UNPAVED - PRIMARY/SECONDARY
- LOCAL PAVED ROADS
- OILED / GRAVEL ROADS
- GRAVEL ROADS
- UNIMPROVED ROADS
- RAILROAD
- PRIVATELY MAINTAINED

Scale: 1 : 100,000

When printed on 28"x40" paper

0 1.25 2.5 5 7.5 10 Kilometers

Information provided is subject to change without notice. The MD of Pincher Creek assumes no responsibility for inaccuracies in this map. Produced by the MD of Pincher Creek in 2021. Project File: C:\GIS\MapServer\MDM\Info\MapServer\MapServer\MapServer\2021_01.mxd

Diagram of a Township showing Section numbering



Diagram of a Section showing Legal Subdivisions



CHIEF ADMINISTRATIVE OFFICER'S REPORT

Nov 24 – Dec 14, 2021

Discussion

Nov 24-26	RMA Convention in Edmonton
Nov 29	Post Council Letters with Exec. Asst. McClelland Meeting with RCMP Joint Meeting Agenda with CAO Wilgosh
Nov 30	EAC (Emergency Advisory Comm) Meeting Employee Harder 6 month Review
Dec 01	Beaver Mines Construction Meeting at Site Covid-19 Update for Municipalities with MA (Chief Medical Officer) Pre Mediation Meeting with Brownlee (legal) Water Act Law Seminar – McMillan Law and Irrigation Districts Mgmt
Dec 02	George Cuff - Muni's 101 Training at Heritage Inn
Dec 03	Management Team Training with Sinograd Solutions – Leadership and EQ
Dec 06	Joint Meeting Prep Staff Reviews Begin Airport Committee
Dec 07	Staff Reviews cont. MPE Project Updates
Dec 08	Appeal Board Meeting with Brownlee Appeal Prep with Brownlee and Banner Covid-19 Update for Municipalities with MA (Chief Medical Officer) Joint Health and Safety Committee Meeting Staff Reviews Completed
Dec 09	Council Package Prep Back-up Generator Testing at Admin Bldg. Energy Scan at MD Water Plant – MCCAC Project Joint Council Meeting
Dec 10	Post Joint Council Action Items Beaver Mines Walk through with MPE and BYZ
Dec 13	MD Water Plant Infrastructure Meeting with Operator McLeod & PW Super.
Dec 14	Council Meeting

Numerous other meetings throughout this period to address any issues or tasks from the Nov 22nd meeting.

Upcoming Meetings

- Dec 15 – Alberta Appeal Board Mediation begins

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period Nov 24, 2021 –Dec. 9, 2021.

Prepared by:	Troy MacCulloch, CAO 	Date: Dec 09, 2021
Respectfully presented to:	Council	Date: Dec 14, 2021

Letters from last Council:

1. Alta Link – thank you for presentation
2. RCMP – thank you for presentation
3. Library – Support for project – to have the concept drawings completed – non monetary
4. Patton Park – Support for Project – monetary
5. AHS – support to be part of their project in the future
6. Town – To resume PCESC Mediation or negotiations

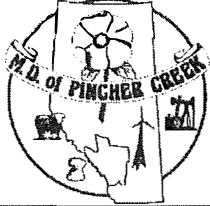
Advertising/social:

1. Waterton Biosphere Survey
2. Power Outage Announcements
3. Power Line Down Announcements (507W)
4. Winter Safety Message began with play safe message for Children around our road clearing equipment

Other Admin action items

1. RMA Convention
2. Signed up for I-Hunter

Recommendation to Council

TITLE: CANCELLATION OF DECEMBER MEETINGS			
PREPARED BY: JESSICA MCCLELLAND		DATE: December 6, 2021	
DEPARTMENT: ADMINISTRATION			
			ATTACHMENTS: None
Department Supervisor		Date	
APPROVALS:			
Department Director	Date	CAO	Date

RECOMMENDATION:

That the regularly scheduled Council Meeting of December 28, 2021, be canceled.

BACKGROUND:

The MD offices are closed from December 24, 2021 to January 3, 2022 this year for the Holiday Break.

FINANCIAL IMPLICATIONS:

None at this time.

County/District Sponsorship Podcast Episode

My name is Craig Baird and I run the podcasts Canadian History Ehx and From John to Justin. My main podcast Canadian History Ehx centres on all aspects of Canadian history, from the stories of the regular settlers to the tales of important Canadians and momentous events.

My podcast is currently one of the top history shows on Apple Podcasts and one of the top podcasts overall. Each day, I average between 1,500 and 2,000 downloads and push 50,000 – 80,000 downloads a month. Roughly 80% of my listeners come from Canada.

Last year I began a series that focused on the histories of small towns in the prairies, which the towns sponsored. Towns in the prairies have amazing histories that go back a century or more in many cases. From the people who founded the community to the people to the notable names and events in that community's history, there is a story to tell.

Right now, I am looking to focus on the broader history of the counties, municipal districts and larger areas around the communities. In those episodes I would focus on the history, tourist attractions and more of the larger districts, rather than just towns.

Roughly 40 communities from British Columbia to Ontario signed on to have their community focused and to be a sponsor of that episode. I am happy to provide links to as many as you would like to listen to. Each sponsored episode would focus on the community's history from its founding to today, as well as items about the interesting places to see and the things to do there today.

Each episode would include:

- The community's history
- Things to do in the area
- Why someone should visit

The charge for these sponsorship episodes is \$250 and that is a one-time fee. The episode stays up forever on the podcast feed so it can be discovered months and even years after it airs, helping more people find out about the community long after the podcast episode airs.

The episode length, depending on content and interviews, would range between 15 minutes and 40 minutes.

As for my background, I have been doing this podcast since 2018 and prior to that I spent over a decade working as a journalist in British Columbia, Alberta and Saskatchewan. I work from home currently with this podcast on an acreage outside Edmonton. I also write weekly and monthly local history columns for newspapers in B.C., Alberta, Saskatchewan and Manitoba.

I am available to talk over phone or Zoom to discuss this further or if there are any questions.

SINCERELY,

CRAIG BAIRD
CANADIAN HISTORY EHX

From: [Craig Baird](#)
To: [Jessica McClelland](#)
Subject: Re[2]: For Council Or Administration
Date: December 3, 2021 9:36:13 AM

Here you are :)

Halton Hills,
Ontario: https://pdcn.co/e/traffic.libsyn.com/secure/canadaehx/Halton_Hills2.mp3

Maple Creek,
SK: https://pdcn.co/e/traffic.libsyn.com/secure/canadaehx/Maple_Creek2.mp3

Fort Frances,
Ontario: https://pdcn.co/e/traffic.libsyn.com/secure/canadaehx/Fort_Frances2.mp3

----- Original Message -----

From: "Jessica McClelland" <AdminExecAsst@mdpincercreek.ab.ca>
To: "Craig Baird" <craig@canadaehx.com>
Sent: 12/3/2021 9:28:05 AM
Subject: RE: For Council Or Administration

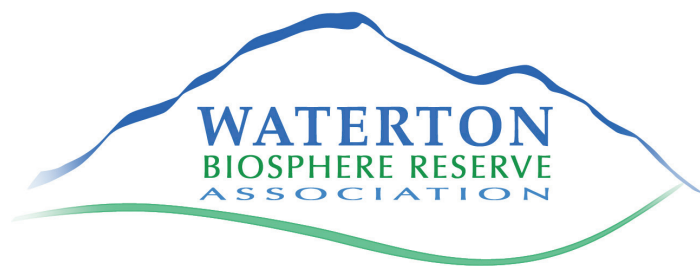
Good Morning – would you send one of your episodes to review?

Thank you,

Jessica McClelland
Executive Assistant
Municipal District of Pincher Creek No. 9
1037 Herron Drive, PO Box 279
Pincher Creek, AB T0K-1W0
Phone: 403-627-3130
Communications@mdpincercreek.ab.ca

Emails and associated attachments are confidential and intended solely for the individual or entity to whom they have been addressed. In the event you have received this email by mistake, please notify the sender and delete it from your email system. Disclosing, copying, or distributing this information is strictly prohibited. We do not accept any liability from software viruses that may have been transmitted via email, or associated attachments.

From: Craig Baird <craig@canadaehx.com>
Sent: December 2, 2021 3:21 PM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>



December 5, 2021

Reeve Rick Lemire and Council
Municipal District of Pincher Creek

Via Email: CouncilDiv2@mdpincercreek.ab.ca

Dear Reeve and Council:

Re: Invitation to participate in Cooperation Planning for the Waterton Biosphere Reserve

The Waterton Biosphere Reserve Association would like to invite the Municipal District of Pincher Creek to participate in the development of a “cooperation plan” which will guide the work and direction of the Waterton Biosphere Reserve through 2026. We have been grateful for the opportunity to collaborate with you over the past several years and would appreciate your input as we develop plans for the future.

Waterton Biosphere Reserve was designated in 1979 by UNESCO (United Nations Educational, Scientific, and Cultural Organization) and is one of 19 biosphere reserves in Canada and more than 700 biosphere reserves worldwide. By working collaboratively with individuals, organizations, governments and others, the Waterton Biosphere Reserve strives to achieve a balance between its three core functions of conserving biological diversity, promoting sustainable use of resources, and building the capacity of local people and organizations to positively affect their communities and the environment.

The Waterton Biosphere Reserve is undertaking a planning process seeking community input. We're looking to clarify the scope and role of the biosphere reserve as we address its three core functions while building our relationship with Indigenous Peoples and responding to a changing climate.

We invite you to participate in one or more of the following ways:

- 1) By completing our survey which can be found at www.watertonbiosphere.com/cooperationplan from now until December 13, 2021.
Thank you if you have already completed the survey!
- 2) By requesting the opportunity for an in-person (or virtual) conversation or presentation, between now and January 31, 2022, to find out more about Waterton Biosphere Reserve and share your thoughts for our future direction.

- 3) By participating in one of our cooperation planning forums to be held in February 2022. Watch for announcement of the dates and locations to join the discussion. Find us on social media or sign up for our e-newsletters at www.watertonbiosphere.com/biosphere-get-involved/.

More information about Waterton Biosphere Reserve can be found on our website at www.watertonbiosphere.com. You may also want to visit the websites of some of Canada's other biosphere reserves to get an idea of related initiatives that are underway across Canada (you can access their websites from the LINKS webpage under the RESOURCES tab on the Waterton Biosphere Reserve website).

Your participation will help us create a 2022-2026 Cooperation Plan that will build on our current plan and establish key priorities for the coming five years. Like other biosphere reserves in Canada, the Waterton Biosphere Reserve has no authority over land or water use. Our initiatives depend on cooperation, collaboration, and community partnerships, so it is important that we know what matters most to our community.

Please do not hesitate to contact me if you have any questions or feel that your organization would be interested in taking the opportunity to discuss this further prior to the cooperation planning forums which will begin in February 2022.

I look forward to your response.

Regards,



Nora Manners
Executive Director
Waterton Biosphere Reserve Association
Phone: 403-627-1473
Email: nmanners@watertonbiosphere.com

cc: Troy MacCulloch - CAO (CAO@mdpincercreek.ab.ca)
Shane Poulson - Ag Fieldman (spoulson@mdpincercreek.ab.ca)

From: [Troy MacCulloch](#)
To: [Jessica McClelland](#)
Subject: FW: AHS Welcome to South Zone Municipal Leaders
Date: December 7, 2021 2:07:35 PM
Attachments: [image001.png](#)

Corr - action

Troy A. MacCulloch, CMML, FSAScot
Chief Administrative Officer
Municipal District of Pincher Creek No. 9
1037 Herron Drive, PO Box 279
Pincher Creek, AB T0K 1W0
Phone: 403.627.3130
cao@mdpincercreek.ab.ca

Emails and associated attachments are confidential and intended solely for the individual or entity to whom they have been addressed. In the event you have received this email by mistake, please notify the sender and delete it from your email system. Disclosing, copying, or distributing this information is strictly prohibited. We do not accept any liability from software viruses that may have been transmitted via email, or associated attachments.

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: December 7, 2021 2:02 PM
To: Community Engagement <Community.Engagement@albertahealthservices.ca>
Subject: AHS Welcome to South Zone Municipal Leaders

Good Afternoon,

Please see below a welcome message from Dr. Aaron Low, Zone Medical Director, South Zone, and Linda Iwasiw, Chief Zone Officer, South Zone. Please feel free to share with members of your Council.

Regards,

Community Engagement
Alberta Health Services



Message from
Dr. Aaron Low
& Linda Iwasiw

On behalf of Alberta Health Services (AHS), we would like to congratulate you on your success in the recent Alberta Municipal Election. We look forward to working with you in your role as an elective representative for your community and its residents. Whether you are newly elected or have been re-elected, the coming months are certain to be a busy time of transition and learning for you and your colleagues.

As your council and community work continues over the coming months, we wanted to take the opportunity to reach out and offer you some general information about AHS and the South Zone.

As you are aware, the COVID-19 pandemic has been a primary focus on the healthcare system for the past 20 months. We have created a [Community Partners & Stakeholders](#) webpage to provide regular updates and information specifically for municipal leaders. We have also created an [AHS Facilities: ICU updates and temporary space reductions](#) webpage where you can find current information on any changes in service delivery across the province.

AHS regularly engages with the public and our stakeholders, including elected officials, and we want to ensure we create and foster two-way communication. Please join us for a virtual conversation in January where we will highlight AHS, the South Zone and introduce you to our leadership team who are working to support healthcare in your communities.

Two sessions will be offered. Please register for the one that works best with your schedule:

- [Monday, January 17 from 3:00 p.m. to 4:00 p.m.](#)
- [Tuesday, January 18 from 9:00 a.m. to 10:00 a.m.](#)

AHS is made up of five zones (North, South, Central, Edmonton and Calgary), and each zone is led locally by a Chief Zone Officer and a Zone Medical Director. Your constituency falls within the [South Zone](#), and we encourage you to reach out to us directly when questions or concerns arise. We can help provide a response to any concern you or a constituent may have.

In South Zone, our leadership team consists of:

- Linda Iwasiw, Chief Zone Officer, South Zone, Linda.Iwasiw@ahs.ca
- Dr. Aaron Low, Zone Medical Director, South Zone, Aaron.Low@ahs.ca

Our 12 local [Health Advisory Councils](#), or HACs, support AHS with two HACs represent the South Zone:

- Oldman River (oldmanriver@ahs.ca)
- Palliser Triangle (pallisertriangle@ahs.ca)

You can use this map to determine which [geographic area](#), or HAC, your community resides in. You are always welcome to attend future Health Advisory Council meetings to learn more about local healthcare topics and how AHS partners with the community in addressing these concerns. Meeting times are posted on the website.

On behalf of AHS, we wish you all the best in your role as an elected official and please know we are always available to provide any support or assistance you need.

We look forward to working with you.

Dr. Aaron Low
Zone Medical Director, South Zone

Linda Iwasiw,
Chief Zone Officer, South Zone

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

H1d

RECEIVED

NOV 25 2021

M.D of Pincher Creek

MEMO

November 17, 2021

To: Chinook Arch Regional Library System Members

From: Robin Hepher, CEO, Chinook Arch Library Board

Re: Chinook Arch Regional Library System Updated Agreement – Approved

Earlier in 2021, the Chinook Arch Library Board approved an updated version of its master agreement with its member municipalities. In order for the proposed changes to take effect, the updated agreement had to be ratified by 2/3 of members representing 2/3 of Chinook Arch's overall service population.

On behalf of the Chinook Arch Library Board, I am pleased to announce that the approval threshold for members and population has been met. As such, the updated agreement will come into effect on January 1, 2022.

The main change to the agreement involves updated language around municipal populations. The previous agreement made reference to population estimates as published by Alberta Municipal Affairs. Since population estimates are now issued by Finance/Treasury Board, an update to the agreement was necessary. The Chinook Arch Library Board also used the opportunity to remove outdated terminology and references to legislation that had long been repealed.

This new agreement is a continuation of the previous agreement and does not materially alter the nature of your community's membership in Chinook Arch, nor the roles and responsibilities of the parties to the agreement.

A paper copy of the updated agreement is enclosed. A digital version will follow by email. This agreement and its schedules supersedes any previous versions you may have on file.

Please feel free to contact Robin Hepher, Chinook Arch CEO, at 403-380-1505 or rhepher@chinookarch.ca with any question that may arise. Chinook Arch looks forward to continuing to partner with municipalities and library boards to create thriving libraries and thriving communities.

(encl.)

TEL. 403.380.1500
CHINOOKARCH.CA

2902 7 Ave N, Lethbridge, AB T1H 5C6

**THE CHINOOK ARCH REGIONAL LIBRARY SYSTEM
AGREEMENT
Revised April 2021**

WHEREAS the Libraries Act of Alberta, hereinafter referred to as the "Act" provides that:

- A. a municipality, improvement district, special area or school authority, upon entering into and becoming a party to an agreement as provided for by the Libraries Regulation, hereinafter referred to as the "Regulation" with one (1) or more municipalities, improvement districts, special areas, or school authorities, and upon complying with the Regulation may request the Minister to establish a library system, and
- B. the Minister may establish a library system board and may prescribe the boundaries of the library system, and
- C. a library system board so established by the Minister is a corporation under the *Libraries Act*.

AND WHEREAS the jurisdictions listed in Schedule "A" attached hereto (hereinafter referred to collectively as the "Parties" and individually as the "Party"):

- A. recognize that the most effective way to provide a high quality of library service is through cooperation and,
- B. desire to enter into an agreement to establish a library system pursuant to the Act and Regulation.
- C. are prepared to jointly finance and operate a library system and,
- D. agree that all library materials which are available through their municipal libraries should be accessible to all residents of the library system;

AND WHEREAS the Parties to this Agreement have each carried out all the requirements pursuant to the Regulation to enter into this Agreement;

AND WHEREAS pursuant to the Act the Parties intend to request that a library system be established known as "**The Chinook Arch Library Board**", hereinafter referred to as the "Board";

AND WHEREAS section 26 of the Regulation sets out various terms and conditions that must be provided for in this Agreement;

NOW THEREFORE this Agreement witnesseth that in consideration of the mutual covenants and agreements contained herein, the Parties hereto covenant and agree with each other as follows:

CLAUSE 2. - DEFINITIONS

2.1 In this Agreement, including the recitals:

- (a) "board",
- (b) "community board",
- (c) "community library",
- (d) "council",
- (e) "library system",
- (f) "library system board",
- (g) "Minister",
- (h) "municipal board",
- (i) "municipal library",
- (j) "municipality",
- (k) "public library",
- (l) "Public Library Rate", and
- (m) "school authority"

have the same meaning as defined in section 1 of the Libraries Act, statutes of Alberta, 2000, chapter L-11, as appended to this agreement.

2.2 In this agreement, including the recitals:

- (a) "Act"
- (b) "Deputy Minister"
- (c) "library resources", and

have the same meaning as defined in Section 1 of the Libraries Regulation, being Alberta Regulation 141/1998, as amended up to and including Alberta Regulation 134/2018, as appended to this agreement.

CLAUSE 3. - OPERATION

3.1 The Parties to this Agreement shall enable the Board to maintain and operate the library system in accordance with the Act and Regulations as may be amended from time to time.

3.2 The Parties to this Agreement shall enable the Board to provide a library service to all their residents through the Board established by this Agreement in the manner and upon the terms set out in this Agreement.

3.3 The Parties to this Agreement shall make all library materials belonging to the Board and municipal boards accessible to the residents of the Parties.

CLAUSE 4. - EFFECTIVE DATE

4.1 The starting date for this Agreement shall be the First day of April, 1992.

CLAUSE 5. - APPOINTMENTS TO THE CHINOOK ARCH LIBRARY BOARD

[Act s.16(a) - (d)]

5.1 Where a municipality is a Party to this Agreement, it shall appoint one member to the Board.

5.2 Where an improvement district is a party to this Agreement, the Minister of Municipal Affairs shall appoint one member to the Board.

5.3 Any additional members shall be appointed in accordance with the Regulation. [Reg. s.33(1)]

CLAUSE 6. - TERM OF APPOINTMENT

6.1 The term of any appointment to the Board shall be in accordance with section 32 of the Regulation.

CLAUSE 7. - POWERS AND DUTIES OF THE CHINOOK ARCH LIBRARY BOARD

7.1 Subject to the provisions of the Act and the Regulation and subject to the provisions of this Agreement, the Board shall manage and control the library system by organizing, promoting and maintaining comprehensive and efficient library services.

7.2 The Board shall engage a person as Director who shall be a graduate of an accredited post graduate library program, or hold equivalent qualifications and whose responsibility shall be the administration of the library system.

7.3 The Board may engage such additional employees as are required for the operation of the library system in accordance with the Regulation.

7.4 The Board shall cooperate with other libraries, library systems, resource libraries and with the Government of Alberta in the development, maintenance and operation of a province-wide network for sharing of library resources.

CLAUSE 8. - EXECUTIVE COMMITTEE

8.1 The Board shall make provision for the establishment of an Executive Committee of not more than 10 persons when the number of members to the Board is more than 20. The Board may empower the Executive with the authority to act on its behalf between Board meetings.

8.2 Appointment to the Executive Committee shall be made in accordance with the Executive Officers policy.

8.3 The Executive Committee is responsible for recruiting and fixing the compensation and all other terms of employment of the Director.

CLAUSE 9. - LIBRARY SYSTEM BUDGET

9.1 The Board shall prepare a four-year levy schedule and submit it to all Parties to this Agreement on or before September 1 of the fiscal year before the levy schedule is to take effect.

9.2 The levy schedule and estimate of money required referred to in clause 9.1 above, shall be effective upon receipt by the Board of written notification of approval from two-thirds of the Parties to this Agreement representing two-thirds of the persons living within the boundaries of the library system; and thereupon, each Party to this Agreement shall pay to the Board an amount which is the product of the per capita requisition set out in Schedule "B" and the population of the Parties to the Agreement. Payments shall be made on or before the dates set out therein.

9.3 The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent official estimate of the population for the municipality published by the Government of Alberta for the fiscal year prior to the fiscal year in which the levy is made.

9.4 The municipality which is a Party to this Agreement shall pay the annual per capita library system levy directly to the Board as stated in "Schedule B, clause 1" which forms part of this agreement.

9.5 In a municipality which is a Party to this Agreement and which has a municipal board, the municipal board shall pay from its revenue the annual per capita levy directly to the Board as stated in "Schedule B, clause 2".

9.6 The Board shall apply to the Government of Alberta for all library operating grants for which it is eligible.

9.7 Municipal boards may retain any revenues generated at the local level, and may expend such funds as they see fit to provide library services to their communities.

CLAUSE 10. - LIBRARY SYSTEM SERVICES TO PUBLIC LIBRARIES

10.1 The Board shall equip, establish and maintain a library system for the residents of the Parties to this Agreement and the services provided may include:

- (a) technical services, including central ordering, central cataloguing and processing, and assistance with adding existing collections to the shared catalogue;
- (b) materials and collections, including book allotment, reciprocal borrowing, regional lending service, inter-library loans, digital/online resources, and rotating collections;
- (c) delivery and communications, including scheduled delivery service, area librarians meetings, toll free line to headquarters, marketing support, and newsletters;
- (d) resource sharing, including continued and expanded information services provided by the Lethbridge Public Library, and a shared catalogue with customer-facing interface;
- (e) programs and services, including summer reading programs, and discount ordering of supplies; and
- (f) training and consultation, including professional consultation, and continuing education; and
- (g) information technology support, including network management, threat protection, help desk support, email, website hosting, and purchasing services.

CLAUSE 11. - LIBRARY SYSTEM SERVICES TO SCHOOL LIBRARIES, GROUPS, INDIVIDUALS, OR AGENCIES

11.1 The Board may enter into one or more separate contracts with any other person or group including a school authority, military base, or First Nation to provide library services as specified in the contract.

CLAUSE 12. - ROLES AND RESPONSIBILITIES OF MUNICIPAL LIBRARY BOARDS WITHIN THE SYSTEM

12.1 The powers and duties of municipal boards within the library system shall be as specified in the terms and conditions of this Agreement.

12.2 Each municipal board within the library system shall:

- (a) comply with the library legislation in the provision of library service to the residents of the municipality;

- (b) pay from its revenue the annual per capita levy directly to the Board as stated in "Schedule B, clause 2".
- (c) act as a liaison between the residents of the municipality and the Board, to advise the residents of the municipality of the policies of the Board and bring their needs to the attention of the Board;
- (d) cooperate with the Board in implementing system-wide policies;
- (e) in accordance with Clause 10.1 (b) and (d) of this Agreement, make available to all residents of the Parties all library materials normally lent under municipal board policy;
- (f) forward a copy of its plan of service to the Board;
- (g) forward a copy of its budget for the current year, a copy of its annual report and a audited statement of receipts and disbursements for the preceding year, to the Board on or before June 30;
- (h) in general, perform such duties as are necessary to operate library services in the municipality.

12.3 The relationship between the Board and the City of Lethbridge Library Board (the municipal library designated as the resource centre) shall be set out in a separate agreement between those two parties as outlined in Appendix A attached to this agreement.

12.4 If a municipal library has been established in a municipality and is receiving library services from the Board, the authority of the municipal board is subject to any limitation of its authority under this Agreement.

CLAUSE 13.- OWNERSHIP OF PROPERTY

13.1 All real and personal property (including intellectual property rights) acquired by the Board shall be the property of the Board except library materials acquired by the Board (e.g. purchased with the municipal board allotment) on behalf of a municipal board which operates a library and the catalogue records relating to those materials, which shall be the property of the municipal board.

CLAUSE 14.- DIVISION OF ASSETS

14.1 If a Party to this Agreement withdraws from the Agreement pursuant to section 22 of the Act, that Party shall be deemed to have forfeited any right of ownership or to share in the assets of the Board.

CLAUSE 15. - COMPLETION OF THE LIBRARY SYSTEM

15.1 The Parties to this Agreement agree that any municipality listed in Schedule "A - 1" may become a party to this Agreement and a member of the Board by:

- (a) signing an agreement containing the terms and conditions of this Agreement as amended,
- (b) complying with the terms of this Agreement as amended, and
- (c) receiving the approval of the Minister.

CLAUSE 16. - LIBRARY SYSTEM REPORTS

16.1 The Board shall make an annual report on the operation of the library system to each of the Parties to this Agreement and to each municipal board or advisory committee and to the Minister on or before April 15 in the year following the year for which the annual report was prepared.

CLAUSE 17. - AMENDMENT

17.1 This Agreement may be amended according to a motion for amendment passed by the Board.

- (a) During the first three years of this agreement such amendment shall be effective upon receipt by the Board of written notification from all of the parties to this agreement that they have so authorized such amendment.
- (b) During the fourth and subsequent years of this agreement amendment shall be effective upon receipt by the Board of written notification from two-thirds of the Parties to this Agreement representing two-thirds of the persons living within member jurisdictions of the library system that they have so authorized such amendment.
- (c) The Parties to this Agreement shall conform with such amendment upon notification from the Board that this clause has been fulfilled.

CLAUSE 18. - EXTENSION

18.1 The provisions of this Agreement shall be binding upon the Parties to this Agreement and their successors and all eligible participants who may join in this Agreement with the original Parties.

CLAUSE 19. - ENTIRE AGREEMENT

19.1 This document, including all schedules appended, constitutes the entire agreement between the Parties with respect to the subject matter; all prior agreements, representations, statements, negotiations and undertakings are superseded hereby.

CLAUSE 20. - INSURANCE

20.1 The Board shall provide adequate insurance coverage for its operations.

SCHEDULE "A"
List of Parties To The Chinook Arch Library Board
(Revised April 2021)

Village of Arrowwood
Village of Barons
Village of Barnwell
County of Cardston
Town of Cardston
Village of Carmangay
Village of Champion
Town of Claresholm
Town of Coaldale
Town of Coalhurst
Village of Coutts
Village of Cowley
Municipality of Crowsnest Pass
Town of Fort Macleod
Village of Glenwood
Village of Hillspring
City of Lethbridge
County of Lethbridge
Village of Lomond
Town of Magrath
Town of Milk River
Village of Milo
Town of Nanton
Town of Picture Butte
M.D. of Pincher Creek
Town of Pincher Creek
M.D. of Ranchland No. 66
Town of Raymond
Town of Stavely
Village of Stirling
Town of Taber
MD of Taber
Town of Vauxhall
Town of Vulcan
County of Vulcan
Village of Warner
Warner County
M.D. of Willow Creek
Kainai Board of Education

SCHEDULE "A-1"
LIST OF ELIGIBLE MUNICIPAL PARTICIPANTS
TO THE CHINOOK ARCH LIBRARY BOARD

City:	Lethbridge	Villages:	Arrowwood Barnwell Barons Carmangay Champion Coutts Cowley Glenwood Hillspring Lomond Milo Nobleford Stirling Warner
Counties:	Vulcan County County of Warner Lethbridge County Cardston County		
M.D.s:	Pincher Creek MD Taber MD Willow Creek MD MD of Ranchland		
I.D.s:	#4 Waterton		
Towns:	Cardston Claresholm Coaldale Coalhurst Crowsnest Pass Fort Macleod Magrath Milk River Nanton Picture Butte Pincher Creek Raymond Stavelly Taber Vauxhall Vulcan		

School Authorities in the region may also join the Regional Library System.

SCHEDULE "A-2"

**LIST OF MUNICIPAL BOARDS
SUPPORTING THE CHINOOK ARCH LIBRARY BOARD**

Village of Arrowwood Library Board
Town of Cardston Library Board
Village of Carmangay Library Board
Village of Champion Library Board
Town of Claresholm Library Board
Town of Coaldale Library Board
Village of Coutts Library Board
Crownsnest Pass Municipal Library Board
Town of Fort Macleod Library Board
Village of Glenwood Library Board
City of Lethbridge Library Board
Village of Lomond Library Board
Town of Magrath Library Board
Town of Milk River Library Board
Village of Milo Library Board
Town of Nanton Library Board
Town of Picture Butte Library Board
Pincher Creek & District Library Board
Town of Raymond Library Board
Town of Stavely Library Board
Village of Stirling Library Board
Town of Taber Library Board
MD of Taber Library Board
Town of Vauxhall Library Board
Town of Vulcan Library Board
Vulcan County Library Board
Village of Warner Library
MD of Willow Creek Library Board

**Chinook Arch Library System Agreement
Schedule "B" Revised August 2018
The Chinook Arch Library Board Levy**

1. Municipalities

The levy paid to the Chinook Arch Board from the municipality which is a Party to the Agreement to which this schedule is attached shall be as follows for the period stated:

a) for those municipalities **without** municipal library boards:

2019	\$ 10.01 per capita minimum or by agreement
2020	\$ 10.17 per capita minimum or by agreement
2021	\$ 9.76 per capita minimum or by agreement
2022	\$ 9.76 per capita minimum or by agreement

Subsequent years: As determined on the basis of approved budgets and estimates based on Clause 8 of this Agreement.

b) for those municipalities having municipal library boards:

2019	\$ 8.01 per capita
2020	\$ 8.17 per capita
2021	\$ 7.76 per capita
2022	\$ 7.76 per capita

Subsequent years: As determined on the basis of approved budgets and estimates based on Clause 8 of this Agreement.

2. Municipal Boards and school authorities

The levy paid to the Chinook Arch Board by Municipal Boards of each Party to the Agreement to which this Schedule is attached and which operate libraries shall be as follows for the periods stated:

2019 - 2022	\$3.57 per capita
-------------	-------------------

Subsequent years: As determined on the basis of approved budgets and estimates based on Clause 8 of this Agreement.

3. General

Each Party to this Agreement shall pay to the Chinook Arch Board out of revenue to the Party the amount required to be paid pursuant to Clause 8 of this Agreement:

a) Municipalities and school authorities shall make two equal installments by January 15 and July 1 of each year during the currency of the Agreement.

b) Municipal Boards and school authorities shall make two equal installments by January 15 and July 1 of each year during the currency of the Agreement.

Approved by _____ Date:
Municipality

Authorized Signature:

(Updated after 4 year Budget approval by Municipal Councils in 2018 for 2019-2022)



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

150 METCALFE STREET, SUITE 2201
OTTAWA ON K2P 1P1

www.npf-fpn.com

December 8, 2021

Reeve Rick Lemire
Reeve of Municipal District of Pincher Creek
PO Box 279
Pincher Creek, AB
T0K 1W0
Email: CouncilDiv2@mdpincercreek.ab.ca

Dear Reeve Lemire,

On behalf of the National Police Federation (NPF) I write to you today to share a recent [Pollara Strategic Insights survey](#) completed on the eve of the Government of Alberta's (GoA) release of the Alberta Provincial Police Service (APPS) Transition Study and released last week by the NPF.

Support for the Alberta RCMP has held strong in ongoing surveys over the past year despite the heavy politicization on the issue. Establishing a provincial police force remains a very low priority for Albertans with almost 2/3 saying it "does not help at all" and 70% opposing replacing the RCMP.

The NPF welcomed the long-awaited PricewaterhouseCooper (PwC) Transitional Study as it reconfirmed that not only would Albertans be receiving fewer trained police officers versus the RCMP, but the APPS would cost taxpayers more than \$550 million, representing \$188.3 million a year in lost federal contributions on top of the transition costs of over \$366 million. Albertans would be paying more and getting less, as the proposed APPS policing model would see only 1,613 fully trained officers versus the Alberta RCMP's current 3,097. We all know rural policing is complex and situations can evolve quickly. Alberta needs more fully trained officers, not fewer.

Beyond the numbers, we have heard repeatedly from Albertans and municipalities that they are happy with the services the Alberta RCMP provides and would like to continue having them be a part of their communities. In November, we had the privilege of meeting with municipal elected officials at both the Alberta Municipalities as well as the Rural Municipalities of Alberta tradeshows where we heard firsthand the positive impact RCMP Members have had in your communities and how we can continue to work to improve public safety in the province. We also recently attended the United Conservative Party convention where it was clear that the proposed APPS does not have broad support.

Support for the Alberta RCMP doesn't just come from local politicians, it also comes from Albertans. The Pollara Strategic Insights survey showed that 80% of Albertans in RCMP-served communities remain satisfied with RCMP policing. The GoA should focus on the priorities that matter to Albertans: decreasing rural response times, increasing resources for police, finding solutions to the revolving jailhouse door, and tackling crime in our communities.

We hope you will join us in calling on the GoA to listen to Albertans and invest in the existing Alberta RCMP rather than wasting hundreds of millions of dollars on a transition no-one is asking for. From

January 10th to April 1st, the GoA will be hosting “engagement sessions” throughout the province and we would encourage all elected officials to attend these meetings and speak up for their constituents and communities. We encourage all municipal governments to speak out publicly against this expensive and politicized police transition and keep the pressure on the GoA to walk away from this costly proposal.

If you require any additional details on the APPS and what the NPF is doing to support your communities, please visit KeepAlbertaRCMP.ca. If you have any questions or comments or would like to schedule a meeting, please feel free to contact Colin Buschman, Western Government Relations Advisor, at CBuschman@NPF-FPN.com.

The working relationship we have developed with you and city councillors is extremely important to us and we are always happy to meet with you and all communities across Alberta to better understand what Albertans really want and need.

Thank you again for your attention and ongoing support.

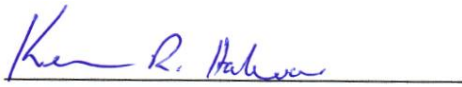
Regards,



Brian Sauvé
President



Michelle Boutin
Vice-President

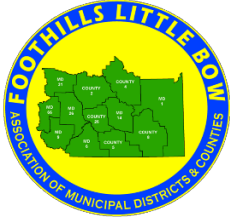


Kevin R. Halwa
Director, Prairie/North Region



Jeff McGowan
Director, Prairie/North Region





Foothills Little Bow Municipal Association

c/o Vulcan County
Box 180
Vulcan, AB TOL 2B0

November 19, 2021

Re: Regular Meeting of the Foothills Little Bow Municipal Association

Date of Meeting: January 21st, 2021

Time: Registration 9:30 A.M. Roll Call – 10:00 A.M.

Location: Coast Hotel Lethbridge (see Covid-19 protocols below)
526 Mayor Magrath Drive South
Lethbridge, AB

To our members,

Please consider this letter as Notice of the winter meeting of the Foothills Little Bow Municipal Association.

We encourage you to submit resolutions by December 31st, three weeks prior to the meeting. However, we will continue to accept submissions until January 5th.

Municipalities are encouraged to bring forward any topics which are currently of interest or concern to your community. Please contact me no later than January 5th if you wish to make a presentation, along with the amount of time required.

If presentations are not brought forward, the Foothills Little Bow Municipal Association will select local presenters or experts from RMA.

Thank you in advance for your anticipated contributions.

Yours truly,

Laurie Lyckman
Chair

COVID – 19 Protocols

The Winter 2021 meeting of the Foothills Little Bow Municipal Association will be hosted this year at the Coast Hotel in Lethbridge, which is participating in the Government of Alberta's [Restriction Exemption Program](#). As such, there are several rules that will be followed to ensure the event is safe for all.

To enter the facility, you will need to show proof of vaccination in the form of the QR code available at alberta.ca/covidrecords. The code will be the only proof of vaccination accepted after November 15, 2021. Albertans can download, screenshot, or print it. If you do not have access to cell phones or computers, you can get a printed QR code at any registry.

If you are unvaccinated, you must supply a recent (within 72 hours), privately paid for negative COVID test.

Once inside the facility, face masks will be required. A face mask is a medical or non-medical mask that covers a person's nose, mouth, and chin. The Government of Alberta does not consider face shields to be an acceptable alternative to a mask and may not be worn on their own. You may remove your masks only when eating or drinking in designated areas.

Highway 3 Twinning Development Association Meeting Dates

November 2021 through December 2022

EXECUTIVE MEETINGS	BOARD MEETINGS
November 24, 2021	November 5, 2021
<i>No Executive Dec 2021</i>	<i>No Board Dec 2021</i>
January 19, 2022	<i>No Board Jan 2022</i>
February 17, 2022	February 4, 2022
March 17, 2022	<i>No Board March 2022</i>
April 27, 2022	AGM: April 1, 2022 (Location TBD)
May 18, 2022	<i>No Board May 2022</i>
<i>No June or July Executive meeting</i>	June 3, 2022
August 24, 2022	<i>No July or August Board meeting</i>
September 22, 2022	September 2, 2022
October 26, 2022	<i>No Board October 2022</i>
November 23, 2022	November 4, 2022
<i>No Executive Dec 2022</i>	<i>No Board Dec 2022</i>

THE CROWNSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
October 13, 2021

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:30 am
 Wednesday October 13, 2021 via a Zoom Meeting

Present: Brian Hammond, Municipal District of Pincher Creek #9
 Dean Ward, Municipality of Crowsnest Pass
 Dave Filipuzzi, Municipality of Crowsnest Pass
 Doreen Glavin, Municipality of Crowsnest Pass
 Brian McGillivray, Town of Pincher Creek
 Mary Kittlaus, Village of Cowley
 Dean Bennett, Landfill Manager
 Jean Waldner, Landfill Office Supervisor

AGENDA

Doreen Glavin

Moved the agenda be adopted with additions 7 d, Chairman's Comments. Carried. 10.13.21-1951

MINUTES

Brian McGillivray

Moved the minutes of September 15, 2021 be adopted as circulated. Carried. 10.13.21-1952

MANAGER'S REPORT

1. The MSW is still very busy.
2. The Industrial cell has picked up a lot of smaller jobs.
3. We have rented a large wood grinder to make woodchips for daily cover from our wood pile.
4. We are still having problems with the older cardboard baler acquired from Pincher Creek
 We are still looking for parts. I'm looking for a second hand replacement baler.
 The CNP has agreed to a second location in Blairmore for a recycling bin.
 I have been researching different ideas for recycling plastics. I found a company that
 will possibly take all our plastic. They are coming here this Thursday to discuss how we
 can work together.
5. I met with Shane Poulson he is the certified weed sprayer from the MDPC. Shane said
 If our guys take a weed spraying course he would let us spray under his certification,
 and purchase the weed killer through the MDPC. This would save the Landfill thousands
 of dollars each year. We need a side by side quad to do the job properly.
 I have enclosed 4 comparisons to purchase a used side by side for the Landfill.

Mary Kittlaus

Moved that the Manager's report be accepted as information. Carried. 10.13.21-1953

FINANCIAL REPORT

The Income Statement and Balance sheet to October 7th, 2021 was reviewed. Administration went over the reports and answered all the financial questions. Management and Administration will be working on next years budget and will have a presentation ready for the November's meeting.

Brian McGillivray

Moved the financial statements be accepted as information. Carried. 10.13.21-1954

REVIEW OF OUR POLICY PROTOCOL

Brian McGillivray asked this review be moved to November's meeting after the election.

Dave Filipuzzi

Moved this review be tabled to November's meeting. Carried. 10.13.21-1955

PROPOSED NEW EQUIPMENT

The Landfill Manager went to Grassy Lake and looked at an Electric Dozer. If we purchase this piece of equipment it will work more efficiently for us and we will be able to sell off some older Less efficient equipment, saving us manpower and money.

Brian Hammond moved this report be accepted as information. Carried. 10.13.21-1956

DONATION REQUEST FROM LIVINGSTONE SCHOOL PARENTS ASSOCIATION

A donation request from the Livingstone School Parents Association for funding for the Livingstone School special events fundraiser. To go towards field trips, bussing, art supplies, Technology, etc.

Brian McGillivray

Moved that \$1000.00 be donated to Livingstone School for their special events fundraiser. Carried. 10.13.21-1957

DONATION REQUEST FROM KIDS KOLLEGE NURSERY SCHOOL

A donation request from Kids Kollege Nursery School for their Active Living Initiative.

Brian McGillivray

Moved a donation of \$400.00 be given to Kids Kollege for their Active Living Initiative. Carried. 10.13.21-1958

CLOSED IN CAMERA SESSION REQUESTED BY THE LANDFILL MANAGER

Doreen Glavin moved the session go in camera at 9:58 am Carried. 10.13.21-1959

Dave Filipuzzi moved the session come out of camera at 10:07 am Carried. 10.13.21-1960

Brian Hammond

Moved the update on the land acquisition be accepted as information Carried. 10.13.21-1961

Brian McGillivray

Moved full disclosure and approval of the purchase of the side by side from Dean Bennett For \$10,000.00 by the Landfill. Carried. 10.13.21-1962

CHAIRMAN OF THE BOARDS COMMENTS.

Dean Ward just wanted to say that it has been a pleasure working with the Director's of the Landfill Board these last 4 years. He wanted to thank Brian Hammond and Mary Kittlaus for their dedication to the Landfill board and best wishes on their retirement from local politics. He also wished the other Director's good luck with the election and hopes everyone on the board gets re-elected.

TABLED ITEMS FOR NEXT MEETING.

Policy Protocol Review

CORRESPONDENCE:

NEXT MEETING DATES

November 17, 2021 ? A new date will be picked because of the AUMA conference.
December 15, 2021


ADJOURNMENT

Brian Hammond

Moved the meeting adjourn at 10:15 am

Carried. 10.13.21-1963


CHAIRMAN


ADMINISTRATION



OFFICE OF THE MAYOR

November 25, 2021

Via email: registrar@cpsa.ab.ca

College of Physicians & Surgeons of Alberta
2700, 10020 100 Street NW
Edmonton, AB
T5J 0N3

Attention: Dr. Scott McLeod, Registrar

Dear Dr. ^{Scott}McLeod:

I am writing on behalf of Council to inform you that, at our regular Council meeting held on November 23, 2021, Cold Lake City Council passed a motion requesting that the College of Physicians & Surgeons of Alberta consider streamlining the assessment process for physicians moving to Cold Lake from outside of Canada.

Over the years, the City of Cold Lake has spent hundreds of thousands of dollars on doctor recruitment and retention efforts. These efforts have been — and remain — one of our Council's top priorities as many residents in our community are unattached to a local family physician.

It is our understanding that physicians moving to Cold Lake from outside of Canada must first complete an assessment at another healthcare facility prior to establishing their practice in our community. We understand that this process takes several months, after which the doctor is then oriented to the community and the local healthcare facilities and clinic at which he or she will establish a practice.

We have great respect for the doctors in our community, and we are confident that among them there are several who would be willing and able to assist in this assessment process locally. Doing so, we feel, would greatly streamline this process for doctors who are new to Canada, preventing drawn out orientation process, and allowing for a smoother transition to their community.

.../2



OFFICE OF THE MAYOR

-2-

It is our hope that these assessments take place at the Cold Lake Healthcare Centre by local physicians. If this is not a possibility, our Council would appreciate the opportunity to learn more about the assessment process and would like to extend an invitation to speak with you about the process. This information will assist our Council and our administration as we continue to work to support our local healthcare providers.

You may reach out at your earliest convenience or, alternatively, you may contact the City of Cold Lake's Chief Administrative Officer, Kevin Nagoya, at 780-594-4494 or via email at knagoya@coldlake.com.

With warm regards,

Craig Copeland,
Mayor

cc: The Honourable Jason Copping, Minister of Health
Mr. David Hanson, MLA for Bonnyville - Cold Lake - St. Paul
Dr. Verna Yiu, AHS President and CEO
Alberta Municipalities
Rural Municipalities Association
Cold Lake City Council
Kevin Nagoya, CAO

Alberta SouthWest Regional Alliance

Minutes of the Board of Directors Meeting

Wednesday November 3, 2021-Fort Macleod Council Chambers



Board Representatives

Brent Feyter, Fort Macleod
Keith Robinson, Waterton
Brad Schlossberger, Claresholm
Cam Francis, Cardston County
Dale Gugala, Stavely
Tim Court, Cardston

John Van Driesten, MD Willow Creek
Barb Burnett, Cowley
Sahra Nodge, Pincher Creek

Resource Staff

Linda Erickson, JEI
Bev Thornton, AlbertaSW

- 1 Call to Order and Welcome Mayor Brent Feyter called the meeting to order.
- 2 Approval of Agenda Moved by Tim Court THAT the agenda be approved as presented.
Carried. [2021-11-742]
- 3 Approval of Minutes Moved by Brad Schlossberger THAT the Minutes of August 4, 2021 be approved as presented.
Carried. [2021-11-743]
Moved by Dale Gugala THAT the Meeting Notes of September 1, 2021 be accepted as corrected.
Carried. [2021-11-744]
- 4 Approval of Cheque Register Moved by Brad Schlossberger THAT cheques #2956 to #2988 be approved as presented.
Carried. [2021-11-745]
- 5 Roundtable Introductions New and ongoing Board representatives introduced themselves.
- 6 AlbertaSW Project Overview Bev Thornton reviewed the Projects Overview document touching on key aspects of REDA operations and initiatives.
- 7 Communications and Organization The Organizational Meeting will require appointing a three-person Executive: Chair, Vice Chair and Secretary Treasurer. We will continue the customary procedure of nominations from the floor at the meeting, and, in addition, any Director is invited to submit an "expression of interest" ahead of time.
- 8 REDA presence at AUMA/RMA Moved by Dale Gugala THAT AlbertaSW join with other participating REDAs to sponsor a booth at both AUMA and RMA conference trade shows.
Carried. [2021-11-746]
- 9 Upcoming Events Bev will send link to rural economic development survey being conducted by the province
- 10 Executive Director Report Accepted as information
- 11 Upcoming Meeting December 1, 2021: Organizational Meeting-Pincher Creek
- 12 Adjourn Moved by John Van Driesten THAT the meeting be adjourned.
Carried. [2021-11-747]

Chair

Approved December 1, 2021

Secretary/Treasurer

Alberta SouthWest Bulletin December 2021

Regional Economic Development Alliance (REDA) Update

❖ New Executive named at AlbertaSW Organizational Meeting, December 1, 2021

The AlbertaSW Board for 2021-2022 is a great mix of ongoing and new community representatives! We appreciate those who offer their time and ideas to keep our region doing fun and innovative projects.

- Chair: Brent Feyter, Mayor, Town of Fort Macleod
- Vice-Chair: Brad Schlossberger, Councillor, Town of Claresholm
- Secretary Treasurer: Sahra Nodge, Councillor, Town of Pincher Creek
- Designated Signing Authority: Barbara Burnett, Mayor, Village of Cowley

❖ Film Friendly Southwest Alberta: first round of photos, videos and stories completed

AlbertaSW, Community Futures SouthWest, Keep Alberta Rolling (KAR) and regional Chambers invited businesses and organizations to be in a photograph with our “We Love Alberta Film” message. The intent is to build awareness of industry developments and be prepared for future opportunities and challenges. All this will soon be shared on a new website. Stay tuned! Brock Skretting, Head of Advocacy for KAR and Mayor Blair Painter give a thumbs up!



❖ Economic Developers Alberta (EDA) Annual Xperience Conference and Leadership Summit

April 6-8, 2022; mark your calendar and consider attending.

More information at <https://www.edaalberta.ca/xperience2022>



Do you have a product or experience package to donate to the **Silent Auction**? A great way to highlight your business, organization and community to 300 economic developers, businesses and elected officials from across the province!

❖ How to Sell Your Business: Succession Planning, Coaching, Buyer-Seller Matching Services

Sponsored by Community Futures: an opportunity for FREE expert and professional guidance on how to be prepared to sell your business, and be listed in an on-line service to match you with the right buyer.

Program ends March 2022.

More information now posted on www.albertasouthwest.com Just follow the links!

❖ Rural Economic Development Strategy

Ministry of Agriculture, Forestry and Rural Economic Development is engaging with stakeholders. **Survey closes December 18, 2021;** an opportunity to offer your ideas!

<https://www.alberta.ca/rural-economic-development-engagement.aspx>

Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Destinations and Top 3 Best of the Americas

Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 (office) 403-627-0244 (cell)
bev@albertasouthwest.com
www.albertasouthwest.com



MERRY CHRISTMAS

AND

Luke Pula

Jaime Thomas

BEST WISHES

FOR A SAFE AND

*Mladen
Kristic*

HAPPY NEW YEAR

Casey King

Scott

Steve Hartig

Carlin Groves

John Thomas

Michelle

Ernie Brown

Hailey

Max

*Madeleine
Babin*

**From the staff of the
Oldman River Regional
Services Commission**

*Jennifer
Maxwell*

Jana

[Signature]

Sherry

The ORRSC Office will be closed from noon on
December 23, 2021 through January 4, 2022

*Kaylee
Sailer*

Ryan Lydt.



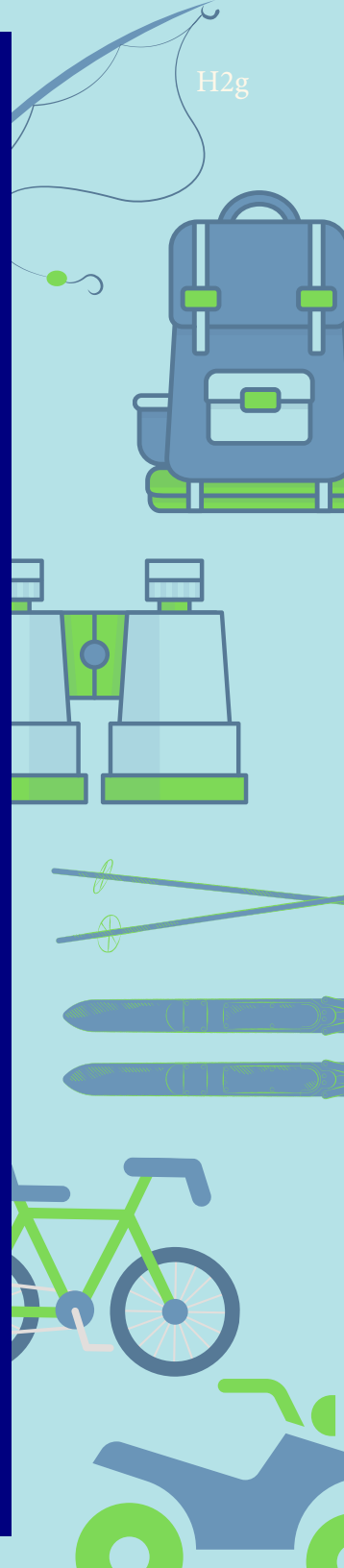
CROWN MANAGERS
PARTNERSHIP PRESENTS

RECREATION IN THE CROWN OF THE CONTINENT: EXPLORING TRENDS AND STRATEGIES FOR THE FUTURE

MARCH 8TH - 11TH, 2022
SAVE THE DATE!

AGENDA & REGISTRATION
COMING SOON

CROWNMANAGERS.ORG



H2g

CMCA Annual Membership Form – 2021/22

CMCA memberships are **\$20 per year, per adult**, due at the time of application/renewal. Membership is **open to all Castle residents and others with strong CMR connections**, age 18 or older. CMCA initiates and develops many projects in our community. We appreciate your membership, and your financial and volunteer support. Primary method of communication is by email. **Please email a copy/photo of your completed form, or any questions/comments, to CastleMountainCommunity@gmail.com, and eTransfer your fees and donations to treasurerCMCA@gmail.com indicating in the Notes section the name of the members your payment is covering.**

Your Name(s) & Contact Information (Please list all adults whose fees you are paying. Use back of page as needed.)

Surname	First Name	Email Address	Cell Ph #	Home Ph #	Home Location*

**Eg Home Location: Castle, Pincher Creek, CNP, Lethbridge, Calgary ... Knowing members' home locations can be useful in representing CMCA to governments.*

Your Total Annual Fees due: \$20 x #adults listed, ___ = \$ _____ **Payment Method:** Cash ___ Cheque ___ eTransfer ___ **Mail Address** Box 884 Pincher Creek T0K1W0

Your Connection(s) to CMCA (check/describe all that apply)

- Have a residence at Castle**** Cabin, suite or RV address: _____ Local ph# _____
- Work for Castle Mountain Resort (CMR)**
- Hold, or will hold, a 20/21 CMR season's pass** (Note: this, by itself, is a non-voting membership category)
- Other** (also, by itself, a non-voting membership category), please describe: _____

BACKGROUND INFORMATION (Optional)

Are you joining CMCA for the first-time ___ **OR** **renewing your membership** ___? *If renewing, in what year did you first join CMCA?* _____ (approx.)

Do you have family under age 18 who regularly join you at Castle? Yes ___ No ___ *If yes, please list their ages:* _____
(Knowing this can help us improve planning of age-appropriate and inclusive events.)

In the past few years, have you:

- Done volunteer work with CMCA? If so, THANK YOU, & please describe briefly:
- Made material donations to CMCA (eg, silent auction items)? If so, again, THANK YOU, & please describe briefly:
- Made financial donations to CMCA? If so, again, THANK YOU, & please describe briefly:

This year, are you potentially interested in:

- Doing some volunteer work with CMCA?
- Making some material donation(s) to CMCA?
- Making a financial donation to CMCA? (Note: You may add a donation to your current membership fee payment.)

Thank you very much for expressing interest in any/all of these ways of support! CMCA board members will follow-up with you.

CMCA abides by the Alberta Personal Information Act and shall not sell, barter or lease any of its membership, donor or other lists as per sections 56(1)(iii) and 56(3) of this Act.

** Residents: If CMCA should resume publishing a Residents' Directory, for distribution solely among Castle residents, would you like your information included?	
Yes ___ No ___	Signature _____ Date _____



CASTLE MOUNTAIN ASSOCIATION
Box 455, Pincher Creek, Alberta T0K 1W0

December 2021

Dear Castle Mountain Community Members: A REMINDER

The Castle Mountain Community Association's annual membership drive is underway. We need your your help to keep Castle Mountain Resort the safe, fun, attractive and environmentally responsible place where you are happy to bring our families and friends to relax, recharge, socialize, and play.

So please complete the attached registration form and E:mail it (or a photo of it) to castlemountaincommunity@gmail.com and then E:transfer \$20 per adult member to treasurercmca@gmail.com. (Kids under 18 are free). Alternatively, you can snail mail your registration and a cheque to Castle Mountain Community Association, PO Box 455, Pincher Creek Alberta, T0K 1H0.

All the money we raise goes directly into things that make our community better. Things like the playground to entertain kids; several kilometers of all season trails to entertain the whole family; garbage and recycling bins and doggy bag dispensers to reduce litter; speed limit, playground and parking signs to remind drivers of the rules that protect us; and spring cleanups, weed eradication and dust suppression to enhance the base area's appearance and livability in the summer. We also produce The Lifeline to keep you informed of what's happening around the resort and we monitor politics to make sure your interests are represented.

But, Covid 19 is causing havoc with our finances. With the cancellation of our major fundraisers again this year, we expect a significant revenue shortfall compared to 2019. So, we hope you will consider increasing your support for the CMCA this year. All donations will be gratefully accepted and will be invested wisely to make Castle a community you are happy to come home to.

Thank you in advance.

The CMCA Executive Committee



December 2, 2021

Reeve Rick Lemire
MD of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

via email: councildiv2@mdpincercreek.ab.ca

Dear Reeve Lemire:

As we announced in October, CP will be hosting a virtual “Holiday Train at Home” concert in lieu of the typical CP Holiday Train program again this year.

We invite you to join us for this virtual concert on **Saturday Dec. 18 at 6 p.m. MT/8 p.m. ET** with musical guests The Strumbellas, Steven Page, Tanika Charles, Keb’ Mo’ and more! The concert will be streamed on [Facebook](#), [YouTube](#) and cpr.ca/holidaytrain.

Although we are not able to bring the Holiday Train to communities for live shows at this time, CP is committed to helping those in need by raising food, money and awareness for hunger-related issues. We look forward to bringing the Holiday Train to communities again when it’s safe to do so.

As we did last year, CP will make a donation to the same food bank we funded the last time the CP Holiday Train visited your community. “Holiday Train at Home” concert viewers will also be encouraged throughout the show to give to [Food Banks Canada](#) and [Feeding America](#), the national organizations that support community food banks in their respective countries.

Downloadable posters advertising the CP “Holiday Train at Home” concert are posted on the CP Holiday Train website at cpr.ca/holidaytrain. We encourage you to share this poster within your community and on your social media channels to increase viewership and generate donations to these important organizations.

If you have any questions about this year’s CP Holiday Train virtual program, please contact us at Holiday_Train@cpr.ca.

Thank you for your on-going support.

Sincerely,



Mike LoVecchio
Director Indigenous Relations and Government Affairs
Canadian Pacific
General Yard Office
1670 Lougheed Highway
Port Coquitlam BC V3B 5C8
778 772-9636
mike_lovecchio@cpr.ca

----- IMPORTANT NOTICE - AVIS IMPORTANT -----
----- Computer viruses can be transmitted via email. Recipient should check this email and any attachments for the presence of viruses. Sender and sender company accept no liability for any damage caused by any virus transmitted by this email. This email transmission and any accompanying attachments contain confidential information intended only for the use of the individual or entity named above. Any dissemination, distribution, copying or action taken in reliance on the contents of this email by anyone other than the intended recipient is strictly prohibited. If you have received this email in error please immediately delete it and notify sender at the above email address. Le courrier électronique peut être porteur de virus informatiques. Le destinataire doit donc passer le présent courriel et les pièces qui y sont jointes au détecteur de virus. L'expéditeur et son employeur déclinent toute responsabilité pour les dommages causés par un virus contenu dans le courriel. Le présent message et les pièces qui y sont jointes contiennent des renseignements confidentiels destinés uniquement à la personne ou à l'organisme nommé ci-dessus. Toute diffusion, distribution, reproduction ou utilisation comme référence du contenu du message par une autre personne que le destinataire est formellement interdite. Si vous avez reçu ce courriel par erreur, veuillez le détruire immédiatement et en informer l'expéditeur à l'adresse ci-dessus. ----- IMPORTANT NOTICE - AVIS IMPORTANT -----



Alberta Recreation and Parks Association

December 6, 2021

Dear Reeve and elected Councillors,

On behalf of the Alberta Recreation and Parks Association (ARPA), I would like to extend my congratulations on your recent election to your municipal council! You should be proud of the passion and dedication you have to making your communities better places to live, work and play.

I would also like to take this opportunity to introduce you to our Association. ARPA is a non-profit, volunteer run organization whose purpose is to collaboratively support our members and partners to (re)create healthy citizens, communities and environments, enhancing the wellbeing of all Albertans. The majority of municipalities in Alberta are members with ARPA, especially those that have recreation and parks within their planning and services.

Recreation and parks are the heart of our communities and often serve as the hubs for communities to gather and connect. In a recent study ARPA undertook, 77% of Albertans surveyed strongly agree that public recreation services are essential to their community and over 95% believe that recreation and parks make a community a desirable place to live.

Over the past 18 months, Albertans have reconnected with nature and the outdoors. This has led to both opportunities and challenges. Over this same period the pandemic and changing restrictions has made it difficult to provide consistent, equitable and quality recreation programs in our indoor spaces.

ARPA is here to help our municipal members more than ever to support our citizens and communities to recover and re-engage with the activities they have always loved, or maybe just recently discovered. We are here to support your staff, volunteers and community leaders. We are also here to help you as elected officials.

I would also like to highlight the important role you have as a member of council to ensuring everyone in your community has access to affordable, quality recreation and park experiences. If you and your council would like to learn more about providing leadership to the recreation and parks in your own communities please contact us in regards to the Recreation and Parks for Elected Officials training we have available for both virtual and in-person. We would also love to host you at our annual Conference next October in Jasper. We will send you all invitations next summer once we have the program finalized.

Once again, my sincere congratulations on your appointment to council. We value the work you are doing to support the quality of life in your community, and we encourage you to reach out at any time with questions or simply to connect. You can contact our Executive Director, Steve Allan at 780-415-1745 ext. 102 or sallan@arpaonline.ca

Warmest regards,

Heather Cowie
President

Royal Canadian Mounted Police



Gendarmerie royale du Canada

Commanding Officer
Alberta

Commandant
de l'Alberta

November 12, 2021

RECEIVED

DEC - 6 2021

M.D of Pincher Creek

MD of Pincher Creek
Reeve Rick Lemire
Box 279, 1037 Herron Avenue
Pincher Creek, Alberta T0K 1W0

Dear Reeve Lemire:

Congratulations on your recent success in the municipal elections held on October 18, 2021.

Strong relationships and transparency with the local governments and communities we serve are vital in fostering healthy, resilient communities that are safe for all citizens. I look forward working with you and your colleagues as you advance your community's priorities during your term.

Whether re-elected or newly elected, I am certain we share some very similar goals, and you are as eager as I am to support the citizens you serve. Communication and collaboration in our partnership will ensure we meet those shared goals. Please feel free to reach out to your local Detachment Commander or directly to Superintendent Dave Kalist, the Officer in Charge of our Operations Strategy Branch at dave.kalist@rcmp-grc.gc.ca, if you have any questions about how the RCMP serves your community. Additionally, you are always welcome to contact me directly at 780-412-5444. We welcome opportunities to answer questions and have discussions about the safety and security of Albertans.

Once again, congratulations, and we look forward to supporting the community you lead.

Yours truly,

A handwritten signature in black ink that reads "Cm Zablocki".

C. M. (Curtis) Zablocki, M.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 - 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445



Premier of Alberta

RECEIVED
NOV 22 2021
M.D of Pincher Creek

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

November 10, 2021

Reeve Rick Lemire
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Lemire:

On behalf of the Government of Alberta, I would like to offer you sincere congratulations on your recent election as Reeve of the Municipal District of Pincher Creek No. 9. You are now fortunate to lead a truly great Alberta community!

The Municipal District of Pincher Creek and our entire province have been through several challenging years. Our economy still has not fully recovered from the 2015 economic downturn, the impact of which was magnified by last year's global COVID-19 recession and energy price collapse. Despite these challenges, Albertans have continued to demonstrate true resilience and our province's greatest strength—a deep and abiding entrepreneurial culture.

Thanks in part to the determination of Albertans, we are experiencing a remarkable economic recovery across our province. With historic new investments across our economy, Alberta is now leading Canada in economic and job growth, and we are projected to continue the momentum in 2022. It is critical that we work together to continue this exciting progress so that those who have experienced so much adversity in recent years can fully participate in the current and coming recovery.

I very much look forward to working with you, your administration, and the Municipal District of Pincher Creek Council toward this end. Whatever political differences may exist, we all serve the same citizens who broadly share the same aspirations: the opportunity to achieve their potential through a strong economy, in a safe community with a high quality of life. You have my commitment to seek solutions together in a respectful and collaborative way. I am excited to meet with you in the weeks ahead to identify common goals and areas in which we can get real results for your residents, and for all Albertans.

With best of luck for a successful mandate as reeve, I remain

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Jason Kenney".

Hon Jason Kenney PC MLA
Premier of Alberta

cc: Honourable Ric Mclver, Minister of Municipal Affairs



Premier of Alberta

RECEIVED
NOV 22 2021
M.D of Pincher Creek

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

November 10, 2021

Reeve Rick Lemire
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Lemire:

On behalf of the Government of Alberta, I would like to offer you sincere congratulations on your recent election as Reeve of the Municipal District of Pincher Creek No. 9. You are now fortunate to lead a truly great Alberta community!

The Municipal District of Pincher Creek and our entire province have been through several challenging years. Our economy still has not fully recovered from the 2015 economic downturn, the impact of which was magnified by last year's global COVID-19 recession and energy price collapse. Despite these challenges, Albertans have continued to demonstrate true resilience and our province's greatest strength—a deep and abiding entrepreneurial culture.

Thanks in part to the determination of Albertans, we are experiencing a remarkable economic recovery across our province. With historic new investments across our economy, Alberta is now leading Canada in economic and job growth, and we are projected to continue the momentum in 2022. It is critical that we work together to continue this exciting progress so that those who have experienced so much adversity in recent years can fully participate in the current and coming recovery.

I very much look forward to working with you, your administration, and the Municipal District of Pincher Creek Council toward this end. Whatever political differences may exist, we all serve the same citizens who broadly share the same aspirations: the opportunity to achieve their potential through a strong economy, in a safe community with a high quality of life. You have my commitment to seek solutions together in a respectful and collaborative way. I am excited to meet with you in the weeks ahead to identify common goals and areas in which we can get real results for your residents, and for all Albertans.

With best of luck for a successful mandate as reeve, I remain

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Jason Kenney".

Hon Jason Kenney PC MLA
Premier of Alberta

cc: Honourable Ric Mclver, Minister of Municipal Affairs



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

RECEIVED

NOV 25 2021

M.D of Pincher Creek

MEMO

November 17, 2021

To: Chinook Arch Regional Library System Members

From: Robin Hepher, CEO, Chinook Arch Library Board

Re: Chinook Arch Regional Library System Updated Agreement – Approved

Earlier in 2021, the Chinook Arch Library Board approved an updated version of its master agreement with its member municipalities. In order for the proposed changes to take effect, the updated agreement had to be ratified by 2/3 of members representing 2/3 of Chinook Arch's overall service population.

On behalf of the Chinook Arch Library Board, I am pleased to announce that the approval threshold for members and population has been met. As such, the updated agreement will come into effect on January 1, 2022.

The main change to the agreement involves updated language around municipal populations. The previous agreement made reference to population estimates as published by Alberta Municipal Affairs. Since population estimates are now issued by Finance/Treasury Board, an update to the agreement was necessary. The Chinook Arch Library Board also used the opportunity to remove outdated terminology and references to legislation that had long been repealed.

This new agreement is a continuation of the previous agreement and does not materially alter the nature of your community's membership in Chinook Arch, nor the roles and responsibilities of the parties to the agreement.

A paper copy of the updated agreement is enclosed. A digital version will follow by email. This agreement and its schedules supersedes any previous versions you may have on file.

Please feel free to contact Robin Hepher, Chinook Arch CEO, at 403-380-1505 or rhepher@chinookarch.ca with any question that may arise. Chinook Arch looks forward to continuing to partner with municipalities and library boards to create thriving libraries and thriving communities.

(encl.)

TEL. 403.380.1500
CHINOOKARCH.CA

2902 7 Ave N, Lethbridge, AB T1H 5C6

**THE CHINOOK ARCH REGIONAL LIBRARY SYSTEM
AGREEMENT
Revised April 2021**

WHEREAS the Libraries Act of Alberta, hereinafter referred to as the "Act" provides that:

- A. a municipality, improvement district, special area or school authority, upon entering into and becoming a party to an agreement as provided for by the Libraries Regulation, hereinafter referred to as the "Regulation" with one (1) or more municipalities, improvement districts, special areas, or school authorities, and upon complying with the Regulation may request the Minister to establish a library system, and
- B. the Minister may establish a library system board and may prescribe the boundaries of the library system, and
- C. a library system board so established by the Minister is a corporation under the *Libraries Act*.

AND WHEREAS the jurisdictions listed in Schedule "A" attached hereto (hereinafter referred to collectively as the "Parties" and individually as the "Party"):

- A. recognize that the most effective way to provide a high quality of library service is through cooperation and,
- B. desire to enter into an agreement to establish a library system pursuant to the Act and Regulation.
- C. are prepared to jointly finance and operate a library system and,
- D. agree that all library materials which are available through their municipal libraries should be accessible to all residents of the library system;

AND WHEREAS the Parties to this Agreement have each carried out all the requirements pursuant to the Regulation to enter into this Agreement;

AND WHEREAS pursuant to the Act the Parties intend to request that a library system be established known as "**The Chinook Arch Library Board**", hereinafter referred to as the "Board";

AND WHEREAS section 26 of the Regulation sets out various terms and conditions that must be provided for in this Agreement;

NOW THEREFORE this Agreement witnesseth that in consideration of the mutual covenants and agreements contained herein, the Parties hereto covenant and agree with each other as follows:

CLAUSE 2. - DEFINITIONS

2.1 In this Agreement, including the recitals:

- (a) "board",
- (b) "community board",
- (c) "community library",
- (d) "council",
- (e) "library system",
- (f) "library system board",
- (g) "Minister",
- (h) "municipal board",
- (i) "municipal library",
- (j) "municipality",
- (k) "public library",
- (l) "Public Library Rate", and
- (m) "school authority"

have the same meaning as defined in section 1 of the Libraries Act, statutes of Alberta, 2000, chapter L-11, as appended to this agreement.

2.2 In this agreement, including the recitals:

- (a) "Act"
- (b) "Deputy Minister"
- (c) "library resources", and

have the same meaning as defined in Section 1 of the Libraries Regulation, being Alberta Regulation 141/1998, as amended up to and including Alberta Regulation 134/2018, as appended to this agreement.

CLAUSE 3. - OPERATION

3.1 The Parties to this Agreement shall enable the Board to maintain and operate the library system in accordance with the Act and Regulations as may be amended from time to time.

3.2 The Parties to this Agreement shall enable the Board to provide a library service to all their residents through the Board established by this Agreement in the manner and upon the terms set out in this Agreement.

3.3 The Parties to this Agreement shall make all library materials belonging to the Board and municipal boards accessible to the residents of the Parties.

CLAUSE 4. - EFFECTIVE DATE

4.1 The starting date for this Agreement shall be the First day of April, 1992.

CLAUSE 5. - APPOINTMENTS TO THE CHINOOK ARCH LIBRARY BOARD

[Act s.16(a) - (d)]

5.1 Where a municipality is a Party to this Agreement, it shall appoint one member to the Board.

5.2 Where an improvement district is a party to this Agreement, the Minister of Municipal Affairs shall appoint one member to the Board.

5.3 Any additional members shall be appointed in accordance with the Regulation. [Reg. s.33(1)]

CLAUSE 6. - TERM OF APPOINTMENT

6.1 The term of any appointment to the Board shall be in accordance with section 32 of the Regulation.

CLAUSE 7. - POWERS AND DUTIES OF THE CHINOOK ARCH LIBRARY BOARD

7.1 Subject to the provisions of the Act and the Regulation and subject to the provisions of this Agreement, the Board shall manage and control the library system by organizing, promoting and maintaining comprehensive and efficient library services.

7.2 The Board shall engage a person as Director who shall be a graduate of an accredited post graduate library program, or hold equivalent qualifications and whose responsibility shall be the administration of the library system.

7.3 The Board may engage such additional employees as are required for the operation of the library system in accordance with the Regulation.

7.4 The Board shall cooperate with other libraries, library systems, resource libraries and with the Government of Alberta in the development, maintenance and operation of a province-wide network for sharing of library resources.

CLAUSE 8. - EXECUTIVE COMMITTEE

8.1 The Board shall make provision for the establishment of an Executive Committee of not more than 10 persons when the number of members to the Board is more than 20. The Board may empower the Executive with the authority to act on its behalf between Board meetings.

8.2 Appointment to the Executive Committee shall be made in accordance with the Executive Officers policy.

8.3 The Executive Committee is responsible for recruiting and fixing the compensation and all other terms of employment of the Director.

CLAUSE 9. - LIBRARY SYSTEM BUDGET

9.1 The Board shall prepare a four-year levy schedule and submit it to all Parties to this Agreement on or before September 1 of the fiscal year before the levy schedule is to take effect.

9.2 The levy schedule and estimate of money required referred to in clause 9.1 above, shall be effective upon receipt by the Board of written notification of approval from two-thirds of the Parties to this Agreement representing two-thirds of the persons living within the boundaries of the library system; and thereupon, each Party to this Agreement shall pay to the Board an amount which is the product of the per capita requisition set out in Schedule "B" and the population of the Parties to the Agreement. Payments shall be made on or before the dates set out therein.

9.3 The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent official estimate of the population for the municipality published by the Government of Alberta for the fiscal year prior to the fiscal year in which the levy is made.

9.4 The municipality which is a Party to this Agreement shall pay the annual per capita library system levy directly to the Board as stated in "Schedule B, clause 1" which forms part of this agreement.

9.5 In a municipality which is a Party to this Agreement and which has a municipal board, the municipal board shall pay from its revenue the annual per capita levy directly to the Board as stated in "Schedule B, clause 2".

9.6 The Board shall apply to the Government of Alberta for all library operating grants for which it is eligible.

9.7 Municipal boards may retain any revenues generated at the local level, and may expend such funds as they see fit to provide library services to their communities.

CLAUSE 10. - LIBRARY SYSTEM SERVICES TO PUBLIC LIBRARIES

10.1 The Board shall equip, establish and maintain a library system for the residents of the Parties to this Agreement and the services provided may include:

- (a) technical services, including central ordering, central cataloguing and processing, and assistance with adding existing collections to the shared catalogue;
- (b) materials and collections, including book allotment, reciprocal borrowing, regional lending service, inter-library loans, digital/online resources, and rotating collections;
- (c) delivery and communications, including scheduled delivery service, area librarians meetings, toll free line to headquarters, marketing support, and newsletters;
- (d) resource sharing, including continued and expanded information services provided by the Lethbridge Public Library, and a shared catalogue with customer-facing interface;
- (e) programs and services, including summer reading programs, and discount ordering of supplies; and
- (f) training and consultation, including professional consultation, and continuing education; and
- (g) information technology support, including network management, threat protection, help desk support, email, website hosting, and purchasing services.

CLAUSE 11. - LIBRARY SYSTEM SERVICES TO SCHOOL LIBRARIES, GROUPS, INDIVIDUALS, OR AGENCIES

11.1 The Board may enter into one or more separate contracts with any other person or group including a school authority, military base, or First Nation to provide library services as specified in the contract.

CLAUSE 12. - ROLES AND RESPONSIBILITIES OF MUNICIPAL LIBRARY BOARDS WITHIN THE SYSTEM

12.1 The powers and duties of municipal boards within the library system shall be as specified in the terms and conditions of this Agreement.

12.2 Each municipal board within the library system shall:

- (a) comply with the library legislation in the provision of library service to the residents of the municipality;

- (b) pay from its revenue the annual per capita levy directly to the Board as stated in "Schedule B, clause 2".
- (c) act as a liaison between the residents of the municipality and the Board, to advise the residents of the municipality of the policies of the Board and bring their needs to the attention of the Board;
- (d) cooperate with the Board in implementing system-wide policies;
- (e) in accordance with Clause 10.1 (b) and (d) of this Agreement, make available to all residents of the Parties all library materials normally lent under municipal board policy;
- (f) forward a copy of its plan of service to the Board;
- (g) forward a copy of its budget for the current year, a copy of its annual report and a audited statement of receipts and disbursements for the preceding year, to the Board on or before June 30;
- (h) in general, perform such duties as are necessary to operate library services in the municipality.

12.3 The relationship between the Board and the City of Lethbridge Library Board (the municipal library designated as the resource centre) shall be set out in a separate agreement between those two parties as outlined in Appendix A attached to this agreement.

12.4 If a municipal library has been established in a municipality and is receiving library services from the Board, the authority of the municipal board is subject to any limitation of its authority under this Agreement.

CLAUSE 13.- OWNERSHIP OF PROPERTY

13.1 All real and personal property (including intellectual property rights) acquired by the Board shall be the property of the Board except library materials acquired by the Board (e.g. purchased with the municipal board allotment) on behalf of a municipal board which operates a library and the catalogue records relating to those materials, which shall be the property of the municipal board.

CLAUSE 14.- DIVISION OF ASSETS

14.1 If a Party to this Agreement withdraws from the Agreement pursuant to section 22 of the Act, that Party shall be deemed to have forfeited any right of ownership or to share in the assets of the Board.

CLAUSE 15. - COMPLETION OF THE LIBRARY SYSTEM

15.1 The Parties to this Agreement agree that any municipality listed in Schedule "A - 1" may become a party to this Agreement and a member of the Board by:

- (a) signing an agreement containing the terms and conditions of this Agreement as amended,
- (b) complying with the terms of this Agreement as amended, and
- (c) receiving the approval of the Minister.

CLAUSE 16. - LIBRARY SYSTEM REPORTS

16.1 The Board shall make an annual report on the operation of the library system to each of the Parties to this Agreement and to each municipal board or advisory committee and to the Minister on or before April 15 in the year following the year for which the annual report was prepared.

CLAUSE 17. - AMENDMENT

17.1 This Agreement may be amended according to a motion for amendment passed by the Board.

- (a) During the first three years of this agreement such amendment shall be effective upon receipt by the Board of written notification from all of the parties to this agreement that they have so authorized such amendment.
- (b) During the fourth and subsequent years of this agreement amendment shall be effective upon receipt by the Board of written notification from two-thirds of the Parties to this Agreement representing two-thirds of the persons living within member jurisdictions of the library system that they have so authorized such amendment.
- (c) The Parties to this Agreement shall conform with such amendment upon notification from the Board that this clause has been fulfilled.

CLAUSE 18. - EXTENSION

18.1 The provisions of this Agreement shall be binding upon the Parties to this Agreement and their successors and all eligible participants who may join in this Agreement with the original Parties.

CLAUSE 19. - ENTIRE AGREEMENT

19.1 This document, including all schedules appended, constitutes the entire agreement between the Parties with respect to the subject matter; all prior agreements, representations, statements, negotiations and undertakings are superseded hereby.

CLAUSE 20. - INSURANCE

20.1 The Board shall provide adequate insurance coverage for its operations.

SCHEDULE "A"
List of Parties To The Chinook Arch Library Board
(Revised April 2021)

Village of Arrowwood
Village of Barons
Village of Barnwell
County of Cardston
Town of Cardston
Village of Carmangay
Village of Champion
Town of Claresholm
Town of Coaldale
Town of Coalhurst
Village of Coutts
Village of Cowley
Municipality of Crowsnest Pass
Town of Fort Macleod
Village of Glenwood
Village of Hillspring
City of Lethbridge
County of Lethbridge
Village of Lomond
Town of Magrath
Town of Milk River
Village of Milo
Town of Nanton
Town of Picture Butte
M.D. of Pincher Creek
Town of Pincher Creek
M.D. of Ranchland No. 66
Town of Raymond
Town of Stavely
Village of Stirling
Town of Taber
MD of Taber
Town of Vauxhall
Town of Vulcan
County of Vulcan
Village of Warner
Warner County
M.D. of Willow Creek
Kainai Board of Education

SCHEDULE "A-1"
LIST OF ELIGIBLE MUNICIPAL PARTICIPANTS
TO THE CHINOOK ARCH LIBRARY BOARD

City:	Lethbridge	Villages:	Arrowwood Barnwell Barons Carmangay Champion Coutts Cowley Glenwood Hillspring Lomond Milo Nobleford Stirling Warner
Counties:	Vulcan County County of Warner Lethbridge County Cardston County		
M.D.s:	Pincher Creek MD Taber MD Willow Creek MD MD of Ranchland		
I.D.s:	#4 Waterton		
Towns:	Cardston Claresholm Coaldale Coalhurst Crowsnest Pass Fort Macleod Magrath Milk River Nanton Picture Butte Pincher Creek Raymond Stavelly Taber Vauxhall Vulcan		

School Authorities in the region may also join the Regional Library System.

SCHEDULE "A-2"

**LIST OF MUNICIPAL BOARDS
SUPPORTING THE CHINOOK ARCH LIBRARY BOARD**

Village of Arrowwood Library Board
Town of Cardston Library Board
Village of Carmangay Library Board
Village of Champion Library Board
Town of Claresholm Library Board
Town of Coaldale Library Board
Village of Coutts Library Board
Crownsnest Pass Municipal Library Board
Town of Fort Macleod Library Board
Village of Glenwood Library Board
City of Lethbridge Library Board
Village of Lomond Library Board
Town of Magrath Library Board
Town of Milk River Library Board
Village of Milo Library Board
Town of Nanton Library Board
Town of Picture Butte Library Board
Pincher Creek & District Library Board
Town of Raymond Library Board
Town of Stavely Library Board
Village of Stirling Library Board
Town of Taber Library Board
MD of Taber Library Board
Town of Vauxhall Library Board
Town of Vulcan Library Board
Vulcan County Library Board
Village of Warner Library
MD of Willow Creek Library Board

**Chinook Arch Library System Agreement
Schedule "B" Revised August 2018
The Chinook Arch Library Board Levy**

1. Municipalities

The levy paid to the Chinook Arch Board from the municipality which is a Party to the Agreement to which this schedule is attached shall be as follows for the period stated:

a) for those municipalities **without** municipal library boards:

2019	\$ 10.01 per capita minimum or by agreement
2020	\$ 10.17 per capita minimum or by agreement
2021	\$ 9.76 per capita minimum or by agreement
2022	\$ 9.76 per capita minimum or by agreement

Subsequent years: As determined on the basis of approved budgets and estimates based on Clause 8 of this Agreement.

b) for those municipalities having municipal library boards:

2019	\$ 8.01 per capita
2020	\$ 8.17 per capita
2021	\$ 7.76 per capita
2022	\$ 7.76 per capita

Subsequent years: As determined on the basis of approved budgets and estimates based on Clause 8 of this Agreement.

2. Municipal Boards and school authorities

The levy paid to the Chinook Arch Board by Municipal Boards of each Party to the Agreement to which this Schedule is attached and which operate libraries shall be as follows for the periods stated:

2019 - 2022	\$3.57 per capita
-------------	-------------------

Subsequent years: As determined on the basis of approved budgets and estimates based on Clause 8 of this Agreement.

3. General

Each Party to this Agreement shall pay to the Chinook Arch Board out of revenue to the Party the amount required to be paid pursuant to Clause 8 of this Agreement:

a) Municipalities and school authorities shall make two equal installments by January 15 and July 1 of each year during the currency of the Agreement.

b) Municipal Boards and school authorities shall make two equal installments by January 15 and July 1 of each year during the currency of the Agreement.

Approved by _____ Date:
Municipality

Authorized Signature:

(Updated after 4 year Budget approval by Municipal Councils in 2018 for 2019-2022)

From: [rose.dennis](#)
To: [Jessica McClelland](#)
Subject: MD Letter of Support -Pathway Project
Date: December 7, 2021 9:16:23 AM

On behalf of Patton Park Society in Lundbreck, we would like to thank the MD of Pincher Creek for approving the request for \$9000 for the pathway project. And thank you for being part of the Joint Funding Group comprised of TC Energy, Patton Park Society and MD of Pincher Creek.

We appreciate all you do for our Community.

Rose Olson

Sent from [Mail](#) for Windows

From: [Troy MacCulloch](#)
To: [Jessica McClelland](#)
Subject: FW: Grants to Advance Women's Economic Security
Date: December 8, 2021 11:30:32 AM

Troy A. MacCulloch, CMML, FSAScot
Chief Administrative Officer
Municipal District of Pincher Creek No. 9
1037 Herron Drive, PO Box 279
Pincher Creek, AB T0K 1W0
Phone: 403.627.3130
cao@mdpincercreek.ab.ca

Emails and associated attachments are confidential and intended solely for the individual or entity to whom they have been addressed. In the event you have received this email by mistake, please notify the sender and delete it from your email system. Disclosing, copying, or distributing this information is strictly prohibited. We do not accept any liability from software viruses that may have been transmitted via email, or associated attachments.

From: CSS Family and Community Safety <css.familyandcommunitysafety@gov.ab.ca>
Sent: December 8, 2021 11:24 AM
Subject: Grants to Advance Women's Economic Security

The Ministry of Jobs, Economy and Innovation is excited to announce an open call for applications to the Women's Economic Recovery Challenge Grant. The Challenge Grant will fund up to \$1 million in approved initiatives led by Alberta non-profit organizations to support Alberta women and girls' economic recovery.

For a project to be eligible, it must create a measurable impact and align with one or more of the following WERC Grant program outcomes:

1. Increase women and girls representation in STEM.
2. Increase women and girls representation in entrepreneurship.
3. Decrease barriers women face in the workplace.
4. Foster ease of women's career transitions, employment skills and labour entry or re-entry.

Challenge Grant funding for economic development initiatives will range from \$25,000 to \$250,000 per approved project. For more information on the Challenge Grant, including program guidelines and application requirements, please visit: <https://open.alberta.ca/publications/werc-grant-program-guidelines>

Eligible organizations may submit complete application packages to JEL.WERC@gov.ab.ca from November 25, 2021 – January 12, 2022.

Thank you all for your contributions to this work over the spring and summer. Please distribute this news within your networks and if you have any questions let me know. I am looking forward to meeting virtually again soon 😊

Sincerely,

Jessica Carlson

Classification: Protected A



OLDMAN RIVER REGIONAL SERVICES COMMISSION

ANNUAL GENERAL BOARD OF DIRECTORS' MEETING

MINUTES

Thursday, September 2, 2021

ZOOM Virtual Meeting

BOARD OF DIRECTORS:

Kevyn Stevenson (Absent)	Village of Arrowwood	Brad Koch (Absent)	Village of Lomond
Delbert Bodnarek (Absent).....	Village of Barnwell	Richard Van Ee (Absent).....	Town of Magrath
Ed Weistra (Remotely).....	Village of Barons	Peggy Losey (Remotely).....	Town of Milk River
Tom Rose (Absent)	Town of Bassano	Sheldon Walker (Absent)	Village of Milo
Norman Gerestein (Remotely).....	City of Brooks	Victor Czop (Remotely).....	Town of Nanton
Jim Bester (Remotely).....	Cardston County	Marinus de Leeuw (Absent)	Village of Nobleford
Richard Bengry (Absent).....	Town of Cardston	Henry de Kok (Remotely).....	Town of Picture Butte
Doug Fraser (Remotely)	Village of Carmangay	Bev Everts (Remotely)	M.D. of Pincher Creek
Jamie Smith (Absent).....	Village of Champion	Don Anderberg (Absent)	Town Pincher Creek
Doug MacPherson (Absent).....	Town of Claresholm	Ronald Davis (Absent)	M.D. of Ranchland
Elizabeth Christensen (Absent)	Town of Coalhurst	Stewart Foss (Remotely).....	Town of Raymond
Tanya Smith (Remotely).....	Village of Coutts	Don Norby (Absent)	Town of Stavely
Warren Mickels (Absent).....	Village of Cowley	Matthew Foss (Remotely)	Village of Stirling
Dave Filipuzzi (Absent)	Mun. Crowsnest Pass	Jennifer Crowson (Remotely)	M.D. of Taber
Dean Ward (Remotely)	Mun. Crowsnest Pass	Margaret Plumtree (Absent).....	Town of Vauxhall
Kole Steinley (Remotely).....	Village of Duchess	Jason Schneider (Remotely)	Vulcan County
Gordon Wolstenholme Present	Town of Fort Macleod	Lyle Magnuson (Remotely).....	Town of Vulcan
Gerry Carter (Absent)	Village of Glenwood	David Cody (Remotely)	County of Warner
Suzanne French (Absent).....	Village of Hill Spring	Marty Kirby (Remotely)	Village of Warner
Morris Zeinstra (Absent).....	Lethbridge County	Ian Sundquist (Remotely)	M.D. Willow Creek

STAFF:

Lenze Kuiper..... Chief Administrative Officer
Tara Cryderman

Chair Gordon Wolstenholme called the meeting to order, the time being 7:00 pm.

1. APPROVAL OF AGENDA

Moved by: David Cody

THAT the Board of Directors approves the agenda for September 2, 2021, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Ian Sundquist

THAT the Board of Directors approves the meeting minutes of June 3, 2021, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. REPORTS

a. Executive Committee Report

The Executive Committee Report was presented for information.

5. BUSINESS

a. ORRSC Bylaws

Moved by: Peggy Losey

THAT the following Bylaws, dated August 31, 2021 be given first reading:

- Bylaw No. 2021-01, Board of Directors and Executive Committee Bylaw
- Bylaw No. 2021-02, Administrative Bylaw
- Bylaw No. 2021-03, Procedural Bylaw
- Bylaw No. 2021-04, Code of Conduct for Board of Directors Bylaw
- Bylaw No. 2021-05, Document Retention Bylaw

CARRIED

Moved by: Ed Weistra

THAT the following Bylaws, dated August 31, 2021 be given second reading:

- Bylaw No. 2021-01, Board of Directors and Executive Committee Bylaw
- Bylaw No. 2021-02, Administrative Bylaw
- Bylaw No. 2021-03, Procedural Bylaw
- Bylaw No. 2021-04, Code of Conduct for Board of Directors Bylaw
- Bylaw No. 2021-05, Document Retention Bylaw

CARRIED

Moved by: Victor Czop

THAT the following Bylaws, dated August 31, 2021, be presented for third reading:

- Bylaw No. 2021-01, Board of Directors and Executive Committee Bylaw
- Bylaw No. 2021-02, Administrative Bylaw
- Bylaw No. 2021-03, Procedural Bylaw
- Bylaw No. 2021-04, Code of Conduct for Board of Directors Bylaw
- Bylaw No. 2021-05, Document Retention Bylaw

CARRIED UNANIMOUSLY

Moved by: Norman Gerestein

THAT the following Bylaws, dated August 31, 2021, be given third and final reading:

- Bylaw No. 2021-01, Board of Directors and Executive Committee Bylaw
- Bylaw No. 2021-02, Administrative Bylaw
- Bylaw No. 2021-03, Procedural Bylaw
- Bylaw No. 2021-04, Code of Conduct for Board of Directors Bylaw
- Bylaw No. 2021-05, Document Retention Bylaw

CARRIED

b. Council Orientation – January 2022

The Council Orientation for all elected officials (newly elected or re-elected), and their CAOs, has been scheduled for January 20, 2022 at the Coast Hotel. Both an afternoon session and an evening session will be offered. Supper will be provided as well. Further details will be provided closer to the date, and advance notice will be sent out early November.

c. Subdivision Activity

Subdivision activity to the end of August was presented to the Board. As of the end of August, there were 162 applications for the creation of 320 lots with fees collected totally \$269,303.

It was asked whether the application fee total of \$215,985 was for all applications or just the successful subdivisions. This total is for all applications, whether the subdivision was approved or not, as the work to present the application is the same. It was noted that most of the applications submitted get approved due to the efforts between the Planner, the applicant, and the municipality.

d. National Day for Truth and Reconciliation – September 30

Moved by: Bev Everts

THAT the discussion regarding the recognition of September 30, being the National Day for Truth and Reconciliation, be forwarded to the Executive Committee meeting scheduled September 9, 2021;

And that the Executive Committee, based on cost and feedback from Member Municipalities on how they are independently recognizing the day, determine how the National Day for Truth and Reconciliation will be recognized for ORRSC staff.

CARRIED

6. ACCOUNTS

a. Balance Sheet and Comparative Income Statement

Moved by: Ian Sundquist

THAT the Board of Directors approve the balance sheet and comparative income statement as of July 31, 2021.

CARRIED

7. NEW BUSINESS

There was no new business to discuss.

8. ADJOURNMENT

With no further questions and nothing further to discuss, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:31 pm.



Gordon Wolstenholme, Chair



Lenze Kuiper, Chief Administrative Officer



CORPORATE POLICY

A-ADMIN-002

TITLE: MD OWNED VEHICLE AND EQUIPMENT USAGE

Approved by Council

Date: March 10, 2020

Revised by Council

Date:

PURPOSE OF POLICY

The MD of Pincher Creek recognizes that vehicles and equipment play an essential role in the provision of services within the municipality. It is also clear that in order to carry out their duties in an efficient and effective manner, staff must have reasonable access to MD vehicles and equipment. It should be emphasized that these vehicles and equipment are public assets and must be used appropriately.

POLICY STATEMENT

1. This policy applies to the operation of all MD Equipment and Vehicles by an Employee who use MD vehicles for any reason, as well as rental cars when they are being used to conduct MD business. This policy is subject to periodic audit and review to ensure applicability and compliance.
2. Each Department Head is responsible and accountable for the actions of his or her supervised employees covered under this policy.
3. Drivers of MD vehicles are responsible to operate MD vehicles according to this policy and must obey all Federal, Provincial, and Local laws and regulations. In the event of a conflict, these laws shall take precedence over any MD policy, guideline, or procedure, including this Policy.
4. This policy provides a framework of requirements to which all personnel must adhere but does not attempt to account for every possible scenario associated with MD vehicle use.

DEFINITIONS

5. For the purpose of this policy, the following definitions shall apply:
 - a. "MD" shall mean and refer to the Municipal District of Pincher Creek No. 9.
 - b. "Employer" shall mean and refer to the Municipal District of Pincher Creek No. 9.
 - c. "Employee" shall mean any employee of the MD of Pincher Creek No. 9.

- d. “Department Heads” shall mean and refer to the following positions:
- Chief Administrative Officer
 - Director of Finance
 - Director of Development and Community Services
 - Director of Operations
 - Superintendent of Public Works
 - Road Foreman
- e. “Regular Business Hours” means normal working hours.
- f. “After Hours” shall mean and refer to the hours that fall outside of regular business hours.

VEHICLE ASSIGNMENTS

6. Municipal vehicles shall only be used during regular business hours and only for Municipal business. When not being used, MD vehicles should be parked and locked at:
- Public Works yard located at 1038 Herron Avenue in Pincher Creek,
 - Administration Building located at 1037 Herron Ave in Pincher Creek,
 - Pincher Creek Airport/Agricultural Environmental Services shop located at 1001 Twp 7-0
- a. Employees requiring Municipal vehicles after hours shall be authorized by their Department Head, and adhere to the same usage rules applied during regular business hours.
- b. Provided approval is received from their Department Head, all Employees authorized to attend courses and conventions shall have the option, to use municipal vehicles and only for municipal business.
- c. Upon the approval of the Director of Operations; the Superintendent of Public Works, the Public Works Road Foreman, and the Water Plant Operator have the option to use M.D. vehicles to travel to and from their personal residence
- d. Personal use of M.D. vehicles and equipment is not permitted.
- e. To verify that MD personnel have a history of safe vehicle operation, drivers must hold a valid vehicle operator's license for the class of vehicle being driven; Drivers Abstract shall be obtained and reviewed on an annual basis.
- f. Employees who are not assigned vehicles may obtain a fleet vehicle when business requires vehicle transportation. Fleet vehicles are not subject to CRA guidelines and must be used exclusively for MD business.
- g. Upon termination of employment, the employee must return the vehicle keys and all documentation to their department head.

VEHICLE MAINTENANCE AND OPERATION

7. The department of public works shall provide appropriate maintenance of its vehicles to ensure the safety of its employees.
 - a. Employees are not to operate vehicles they consider mechanically unsafe to drive until certified to be safe by an approved mechanic. Any condition which renders the operation of the vehicle unsafe shall be reported immediately.
 - b. Decals, photographs, labels, or stickers shall not be attached to any part of the vehicle unless they have been approved by management or applied by the manufacturer for safety or operational purposes. Company logos are to be kept in good repair and placed per corporate standards.
 - c. Fleet vehicles are equipped with a GPS tracking device and an online administration system. The GPS cellular modem can track vehicle location, and if the vehicle is on or off its speed. Information for the modem is saved, and daily reports may be forwarded to the booked driver of the vehicle.

VEHICLE SAFETY AND REGULATIONS

8. Drivers must drive with headlights on at all times.
9. Department of Public Works shall maintain individual MD vehicle records. Each fleet vehicle shall have the following equipment for emergency preparedness:
 - First aid kit
 - Flashlight
 - Snowbrush
 - Fire extinguisher
 - Hazard materials identification information (emergency response/first response vehicles only).
10. Speed - Speed and speed variance (sudden and unsafe increases or decreases in speed) are critical safety issues that contribute to motor vehicle deaths, injuries, and property damage. A worker driving unduly fast may place the safety of co-workers or members of the public, his or her job performance, or the safe and efficient operation of the vehicle at risk. Speeding is not acceptable and adversely affects the MD's reputation in the community. The speed driven must be appropriate to existing conditions and the maximum speed per posted speed limits. Drivers found to be speeding shall be disciplined according to Policy 170 (Progressive Discipline).
11. Seat Belt Use – The MD recognizes that seat belt use is an essential and effective means of protection for our workers. While traveling on MD business, drivers and passengers must use seat belts correctly at all times. The driver shall operate the vehicle only after others are buckled up. Drivers and employees, as passengers, found to be not wearing a seatbelt shall be disciplined according to Policy 170 (Progressive Discipline).
12. Distracted Driving - Operating a motor vehicle requires the driver's full attention at all times and readiness to deal with any emergency. Workers of MD who are driving for work should not engage in any activity that results in them being distracted, including, but not limited to, reading, writing, grooming, using cellular phones, and manually entering information into computers or navigation systems. When it is safe to do so, workers should pull over and park the vehicle in a safe and legal location before using an electronic device.

Drivers found to be distracted driving shall be disciplined according to Policy 170 (Progressive Discipline).

13. Pre-Trip Inspection – When traveling, drivers must perform a pre-trip inspection. If you are unfamiliar with the vehicle or have not driven it in some time, a more thorough review is warranted. Ensure that all loads and miscellaneous articles are adequately secured, all equipment is set and appropriately adjusted (i.e., mirrors, head restraints).
14. Members of the public are not permitted in MD vehicles without express permission from the Department Head.
15. It is strictly prohibited to transport, consume, or be under the influence while operating an MD vehicle. This includes:
 - a. Alcohol;
 - b. prescription/over the counter medication that could impair a driver;
 - c. legal or illegal drugs;
16. It is strictly prohibited to smoke or vape in an MD vehicle or equipment.

TRAFFIC VIOLATIONS, OFFENSES, AND PENALTIES

17. Employees are responsible for paying any traffic, parking, or other penalties incurred while operating any MD vehicle or their personal vehicle on MD business. It is the responsibility of that Employee's Department Head to ensure these violations are paid.
 - a. If an employee is found to be responsible for ongoing abuse, neglect or willful damage to an MD Vehicle or Equipment, they shall receive discipline up to and including terminations as per policy 170 (Progressive Discipline).



Brian Hammond
Reeve



Troy A. MacCulloch
Chief Administrative Officer



SIGN OFF

I, _____ have read and understand the above conditions of the Vehicle Use Agreement and by signing below acknowledge that I shall operate the MD Vehicle in accordance with this agreement.

Employee Name

Witness

Employee Signature

Date



APPENDIX 1

Employee/Employer Authorization — Personal Use

Taking a vehicle home to and from your ‘regular place of employment’ constitutes as personal use and shall be subject to CRA guidelines for commuting. A taxable benefit shall be noted on the employees’ annual T4. Employees are required to keep records on the usage of the vehicle so that the MD can appropriately adhere to CRA standards to identify the business and personal use amounts of the total kilometers driven in a calendar. Should regular work assignments require an employee to have multiple work locations during the day, only the trip from an employee's home to the first work location and the trip home from the last work location is personal.

I, _____ understand that the only personal use allowed is to drive back and forth to work and that a taxable benefit for this personal use shall be added to my annual income in accordance with Canada Revenue Agency regulations.

I, _____ understand I am solely responsible for keeping adequate records on the usage of the vehicle.

Employee Name

CAO

Employee Signature

Date



APPENDIX 2
Employee Authorization — Drivers' Abstract/Record

I, _____, authorize my employer, MD of Pincher Creek No. 9, to request and obtain a copy of my drivers' abstract from an authorized agent of Alberta Registries. I hereby consent to the disclosure of my driver abstract/record, which is made from personal information in the Motor Vehicle Registry of the Province of Alberta to my employer. I further authorize my employer to make further requests and obtain copies of my driver abstract in the future at its discretion and as it sees fit and appropriate. I authorize my employer to do so without the necessity of providing notice to me or obtaining any subsequent authorization from me.

I confirm the following information is correct:

Name: _____

Date of birth: _____

Driver's license number: _____

Address: _____

I shall advise my employer within seven (7) days of any change or changes to the information noted above. Finally, I understand that this information is required by my employer in accordance with this Vehicle Use Agreement and that the requests shall be at the cost of the employer. Should I cease to be employed with MD of Pincher Creek or cease to hold a position with MD of Pincher Creek which may require me to drive a vehicle; this authorization shall automatically terminate at that time.

Employee Name

Witness

Employee Signature

Date